

**VILLAGE OF MORELAND HILLS
ROADS & SAFETY COMMITTEE MINUTES
October 4th, 2022 @ 8:00 a.m.-Community Building**

Committee Members Present

Mayor Dan Fritz

Council President Ethan Spencer

Councilman Thomas Fish (Chair)

Councilman Steve Richman

Police Chief Kevin Wyant (Arrived late due to other commitments)

Service Director- Ted DeWater

Engineer-Jeff Filarski

Establish Quorum- Meeting Called to order by Councilman Thomas Fish, Committee Chair at 8:00 a.m.

Approval of Minutes-

There were no changes made to the minutes from the last Roads and Safety Committee Meeting held on August 30th, 2022. Ethan Spencer council president made a motion to approve, seconded by Mayor Dan Fritz.

Comments from Residents-

There were no comments from residents.

Police Dept. Updates from Police Chief Wyant

Chief Wyant recommended the sales of the villages current motorcycle a 2013 and the purchase of two new motorcycles. This would also include training one additional officer for a total of three that have had motorcycle driving training. The motorcycles would be paid for out of DOJ funds and not hit the village budget.

Village Engineer Updates from Mr. Filarski

Road Program

We will have a chance order for stripping on Chagrin River Road.

Chagrin Boulevard is about 1 ½ weeks ahead of schedule.

Drainage program was out for bids. We received two bids the first was Gray Line at \$112,947, the second was Eclipse Company at \$130,019. This will be presented at Council.

County district 6 ARPA funding was granted for \$250,000 for Jackson Rd. We are still waiting to hear from OPWC for potential additional grants.

Service Dept. Updates from Mr. DeWater

We did have a repair to the recycling truck it was under warranty.

Of the six plow trucks four have been completely gone through and are ready for the season, the last two are being worked on now.

Working on next years budget will be completed this week.

They are doing drainage work at the top of Chagrin Boulevard, seeding still needs done. The service team will be installing two driveway pipes.

Pavement patching was done on River Jackson and Miles prior to Head for the hills event.

Miscellaneous Business

Sustainability

Steve Richmond introduced Mike Wise of Wise energy partners. Steve did talk about the history of our look into solar panels on the roof of the service building. The initial conversations were that we could save about 50% of our energy use, at upfront cost of \$145,000.

Mike's company has worked in Cuyahoga County before. His first point was that companies looking to buy into these projects are looking for 2-5 megawatts. To do this they have banded together several smaller projects and presented them as one big project.

They are currently working with fifteen potential customers and have IGS involved as an investor, we could potentially be included. The Wise company is committing to a 5% savings to start. Mike will be reviewing our electric usage. If we want to be included, we will need to send a letter of intent by the end of February. The letter would not commit us to the project but would commit us to Wise energy for a period of time. The up-front cost of the system would funded by Wise Energy. The contract would be for 20 years plus 2–5-year extensions. The system would allow for charging of electric vehicles. We will plan to have a follow up discussion at the next council of the whole meeting.

Adjournment: 9:35 a.m. Motion by Thomas Fish 2nd by Ethan Spencer.

Next Meeting: November 1st, 2022 @8:00 a.m.

Village of Moreland Hills
Facilities Committee Meeting Minutes

October 4, 2022

Call to order: The meeting was called to order at 8:30 am

Establish Quorum: The following members of the facilities committee were present:
Councilman David Emerman; Service Director Ted DeWater; Councilman Steve Richman;
Village Engineer Jeff Filarski

Minutes of Previous Meeting:

A motion was made by Mr. Emerman seconded by Mr. DeWater, to approve the August meeting minutes. The motion passed unanimously.

Resident Concerns: A resident asked how work done on the sewer system and pump stations were funded and who pays for that work. Mr. Emerman explained that there are two assessments one for sewer maintenance and one for sewer capital improvements. Those assessments are collected with residents' property tax. Only residents that are connected to the sewer system pay those assessments. Therefore, only residents that are connected to the system pay for the improvements and maintenance to the system.

Building maintenance:

Police station

DeWater reported that the police will be budgeting for some lighting replacements next year. They will also be seeking to replace the bathroom partitions. Mr. DeWater also stated they will be looking to replace the LED retrofits with regular LED fixtures. There were issues with the retrofits overheating.

Utilities

- 1) Plant & Pump Station updates

Mr. DeWater reported that Woodland Glen was having issues with power supply still. It seems that there is a loose connection. There seems to be power coming on and off frequently. CEI owns the line and is going to come out and check the line.

Parks and Greenspace

- 1) Cul-de-Sacs

The service department has not yet started the landscaping at the 6 cul-de-sacs, but will soon. The service department was focusing on other projects such as bridge repairs at forest ridge and the Garfield park.

2) Garfield park

Mr. DeWater reported that the service department is continuing to clean up the Garfield Park. They finished installing the split rail fence. They are going to contract to have about 9 trees taken down. Some boy scouts are going to help with the stone walkway.

3) Birth site staircase

There was a discussion about other projects that received ARPA funding through the county and how Moreland Hills scored on the project. There was then a discussion about strategies for how to submit an applicant for County ARPA funds for the staircase for the birth site, such as highlighting the historic and regional significance of the site.

Miscellaneous Business and updates

Adjournment:

Meeting was adjourned 8:58 am.

Next meeting: Nov 1.

Planning Commission October 3, 2022

Mrs. Kozminski-VanderHart called the Planning Commission Meeting to order at 6:00 pm.

ROLL CALL:

PRESENT: Mr. Bolek, Mrs. Etzel, Mr. Janke, Mr. Kochis, Mrs. Kozminski-VanderHart

ABSENT: Mayor Fritz

Also present: R. Todd Hunt, Legal Counsel; Paul Kowalczyk, Building Official; Theresa Dean, Assistant Clerk

Mr. Janke made a motion seconded by Mr. Bolek to approve the minutes of the August 29, 2022 Planning Commission meeting.

AYES: Mr. Bolek, Mrs. Etzel, Mr. Janke, Mr. Kochis

NAYES: None

ABSTENTIONS: Mrs. Kozminski-VanderHart

MOTION CARRIED

Western Reserve Land Conservancy – New Sign

3850 Chagrin River Road

George Warnock, Land Steward for the Western Reserve Land Conservancy, was in attendance. Mr. Warnock said they currently have a small, real-estate type sign mounted on a post with a cross beam. They would like to upgrade to a larger, more visible and aesthetically-pleasing sign that is more emblematic of their headquarters. An image of the proposed sign was displayed. It was designed by Willow Leaf Studios and will measure six feet by four feet, be made of wood, and be covered with an epoxy paint. The sign will feature engraving and a three-dimensional sun logo. Mr. Warnock said they wish to locate the sign in front of their headquarters and pointed out the proposed location on a displayed site plan

Mr. Kowalczyk reported that the Village Architect reviewed and approved the design as submitted.

Mr. Janke asked if the sign would be illuminated; Mr. Warnock said there are no current plans for lighting. Mr. Kowalczyk said future ground-mounted lighting, if desired, could be reviewed and approved administratively by the Building Department as long as it meets Code requirements.

Mr. Warnock added that the sign has the same look as Geauga Park District signs.

Mr. Bolek asked what the overall dimensions would be once the sign is mounted on posts. Mr. Warnock said the installed size will be six feet by six feet.

In response to a question from Mr. Kochis, Mr. Warnock said the new sign will be two-sided and mounted perpendicular to the road.

Mrs. Kozminski-VanderHart made a motion seconded by Mr. Janke to approve the new sign for the Western Reserve Land Conservancy at 3850 Chagrin River Road.

AYES: Mr. Bolek, Mrs. Etzel, Mr. Janke, Mr. Kochis, Mrs. Kozminski-VanderHart

NAYES: None

MOTION CARRIED

Marathon Station - Re-branding to Amoco, Including New Signs and Canopy

4975 SOM Center Road

Robin Vincer of Ullman Oil was in attendance with station owner Afif Maroun. Mr. Vincer said the station is being rebranded from Marathon to Amoco, requiring certain design changes.

Photos of the station with the current signage and canopy were shown. Mr. Vincer pointed out the existing "Moreland Hills Auto" sign above the service bay; they have the option to change this to a red "service" sign. However, the priority is to change the canopy from the current mansard roof with shaker-style shingles to a canopy with a flat fascia. This is the design required by Amoco unless a community specifically prohibits this style of canopy.

Mr. Kowalczyk said there is nothing in the Village Code that requires the mansard roof.

Mr. Vincer said maintenance needs to be done to the canopy in addition to changing its design. They will remove the current wood and shingles, replace the gutters, and wash, prime, and paint the underside. There will be no wording or logo on the new canopy. The new ACM-type material for the fascia will be supported with brackets and angle-irons, and they have the option to add a lighted LED bar on the north, south, and west sides of the canopy.

Mr. Vincer said the fuel dispensers also need to be re-imaged per Amoco requirements.

Mrs. Kozminski-VanderHart asked the applicants for clarification as to what they are seeking approval for this evening. Mr. Vincer said they are looking for approval of the new canopy design and red building sign, although Mr. Maroun has the option to keep the existing Moreland Hills Auto sign above the service bays.

Mr. Kowalczyk said the Village Architect approved the canopy and building sign images as submitted.

With regards to the canopy, Mr. Bolek clarified that this is a combination of needing to upgrade the structure as well as the new branding. Mr. Vincer said it is - the canopy needs repair and maintenance, so this is a good time to make those changes. Mr. Maroun added that the current canopy was built in 1998. Mr. Bolek said he understands that the new imaging will be crisp and clean, but there is sentiment in the Code that structures should be in keeping with the character of the neighborhood, and this more modern design does not really fit that area. Mr. Vincer said he understood that concern, but they are required to follow franchise rules if there is no Code restriction. Mr. Bolek felt the Code does offer that restriction and asked Mr. Maroun what he would like to do. Mr. Maroun replied that he would like to change the canopy, as the current

structure allows for ice and snow build-up. He would, however, like to keep the Moreland Hills Auto sign over the service bays. He added that nothing on the building itself will change.

Mr. Janke said he likes the new design and noted that the Sunoco station at SOM and Chagrin Boulevard just got approval for a more modern canopy design. Mr. Kochis asked about lighting on the underside of the canopy; Mr. Vincer said the lighting will stay the same, although they will try to flush-mount the existing lighting under the canopy when priming and repainting. Mr. Maroun said the lights are aimed straight down and do not spill out from the property.

Mr. Janke made a motion seconded by Mrs. Kozminski-VanderHart to approve the new canopy design at 4975 SOM Center Road.

AYES: Mr. Bolek, Mrs. Etzel, Mr. Janke, Mr. Kochis, Mrs. Kozminski-VanderHart
NAYES: None
MOTION CARRIED

Mr. Maroun withdrew his application for the "Service" sign that would have replaced the Moreland Hills Auto sign above the service bays.

The applicants also wished to discuss a new pole sign. Mr. Vincer was not able to get the design on time to submit it for the variances that will be needed, but they wished to have a discussion about it. Photos were reviewed showing both the existing center-mounted pole sign and the proposed sign. Mr. Vincer said the square footage of the sign will not change but it will be oriented vertically rather than horizontally. The Amoco brand does not offer pole-mounted horizontal signs; that option is only available for ground-mounted signs.

Mr. Kowalczyk said this not yet a formal submission, but the applicants want to get a feel for the Commission's response to the new sign. Because the existing pole sign needs to come down, the new sign must meet current Code requirements. This will be considered a free-standing sign, which, per the Code, may be no higher than five feet, with neither side exceeding 30 square feet. The proposed sign is much taller and the sign area is just over 39 square feet. If they wish to move forward with this sign, they will need to seek two variances – one for height and one for square footage.

Mr. Todd asked why the pole is being replaced. Mr. Kowalczyk responded that this sign will require a new pole and mounting hardware to support the cabinet. If they were only re-facing the sign in the current cabinet, only a square footage variance would be needed.

Mr. Vincer asked Mr. Maroun for his thoughts on a ground-mounted sign. Mr. Maroun said a ground-mounted sign would interfere with sight lines at the intersection and may not be visible in the winter due to snow piles. Mrs. Kozminski-VanderHart said the Board looks at a variance applications to determine an applicant has explored all options and has specified the difficulty as to why Code requirements cannot be met. She also asked if they have considered retrofitting the current sign. Mr. Maroun said he does not know if that is doable, as they cannot get parts for the current sign. Mr. Vincer clarified that a retrofit would involve gutting the current box and adding new panels and LED lights.

Mr. Bolek did not think a retrofit would be a good idea. If the owners are looking to modernize their signage and create a clean, crisp look, the aged materials of the current sign will not fit. However, he asked if there

has been any assessment as to why the sign needs to be so high. He feels this looks more like a highway sign. Mr. Vincer said the height of the pole is not determined by Amoco, but they need to take into account sight lines. Mr. Bolek agreed that traffic views must be considered but also feels the sign itself is quite tall. Mrs. Kozminski-VanderHart and Mr. Bolek both suggested trying to reduce the pole and/or sign height to mitigate the amount of variance being requested.

Mr. Kowalczyk said he would like to have any submittal reviewed by the Police Department for potential visibility issues for trucks and cars at the intersection.

Mr. Bolek asked if both parts of the project are on the same time table. Mr. Vincer said his biggest concern is completing the canopy before winter weather sets in. Materials are six to seven weeks out, but they hope to have it completed by Thanksgiving. They can temporarily cover the existing Marathon logo for the pole sign if needed.

Mr. Kochis asked if the base of a ground-mounted sign would be included in height and square footage calculations. Mr. Kowalczyk said only the sign face would be included in calculating the square footage of the sign, but the overall height calculation would include the base. Mr. Vincer said the proposed Amoco sign is five-feet, four-inches high, so mounting it on a base would create additional problems with visibility. Mr. Kowalczyk commented on the monument sign used by the Sunoco station. Mr. Vincer said that business includes a convenient mart, so there is no parking in the immediate vicinity of the sign, unlike at Mr. Maroun's station. Mr. Kochis asked if the vacant lot next door belongs to the service station. Mr. Maroun said it is part of his property and only used for overflow parking.

Mr. Bolek added that he does like the graphic design of the proposed sign.

The Assistant Clerk informed the applicants that the submittal date for the November BZA meeting would be two weeks from this evening's meeting.

Discussion and Adjournment

As there were no other items for discussion, Mrs. Kozminski-VanderHart made a motion seconded by Mr. Bolek to adjourning the Planning Commission meeting at 6:44 pm.

AYES: Mr. Bolek, Mrs. Etzel, Mr. Janke, Mr. Kochis, Mrs. Kozminski-VanderHart

NAYES: None

MOTION CARRIED

Respectfully submitted,

Theresa Dean, Assistant Clerk

Moreland Hills Parks Commission
Meeting Minutes
September 19, 2022
Lang Pavilion at Forest Ridge

The meeting was called to order at approximately 6:00 PM by the Chair, Mrs. Wyatt.

Members Present:

Ms. Dewey
Mr. DeWater
Mrs. Freundlich
Mr. Friedman
Mrs. Hardin-Levine
Mr. Janke
Mr. Minoff
Mr. Misterka
Mr. Olsson
Mrs. Wyatt

Members Absent:

Mayor Fritz
Mr. Czayka
Mrs. Sitzwohl

Approval of the minutes from Parks Commission meeting of August 15, 2022

Motion to approve: Mr. Janke
Seconded: Mr. Olsson
Yes: All members

Updates from Mayor Fritz, presented by Mrs. Wyatt:

The mayor has met with the Police Chief and the Service Department in preparation for the Head for the Hills event. The police will be managing traffic. The service department will have five representatives and 2 RTV's on site for assistance. Pedestrian crossing signs will be installed on Chagrin River Road from the Polo Field to Forest Ridge. Signs for the Forest Ridge Hike will be installed.

Moreland Hills Historical Society: Update from Mr. DeWater

The Service Department has removed 15 loads of debris from the Birth Site. VanCuren Tree Service is scheduled to remove several trees from the site. The Boy Scouts will be outlining the original location of the cabin with stone.

Head for the Hills: Mr. Friedman and Mrs. Hardin-Levine

To date, there are 47 entrants for the event. This is about the same as this time last year. The donations and sponsorships total \$8,000. Commission members can print Head for the Hills flyers and signs from the attachments in the e-mail distributed by Mrs. Hardin-Levine. The signs can be placed at local businesses and the flyers can be distributed to neighbors.

Ms. Dewey presented the finalized design for the shirts. It was well received by the commission members.

The logistics meeting is scheduled for 11:00 AM on September 28th. The Mayor, Police Department, Service Department, Mr. Friedman, Mr. Olsson, and a Hermes representative will attend.

Mr. Janke reported that he was approached by the More Foundation Group requesting an opportunity to place a Sneaker Donation box at the event. Their request was considered acceptable. Hermes will be asked to include this in the Head for the Hills announcement on the website.

Mr. Janke was also approached by a group asking to promote the planting of Milkweed seeds. They would like to set up a display at our event. Their request was considered acceptable.

Commission members were asked to identify someone to sing the National Anthem at the start of the race.

More in the Hills:

A class in photography was suggested as a presentation topic. Members were asked for suggestions on a speaker.

Open Discussion:

Ms. Dewey presented several ideas for events at the Halloween party, which is scheduled for October 29th. It was decided that the event will be from 1:00 PM to 4:00 PM. Details will be finalized at the October 17th meeting.

The October meeting will be held at the Lang Pavilion.

Adjournment:

Moved: Mr. Janke

Seconded: Mr. Friedman.

Yes: All members