

**VILLAGE OF MORELAND HILLS
ROADS & SAFETY COMMITTEE MINUTES
March 2, 2020 @ 8:00a.m.**

ZOOM MEETING LINK: <https://us02web.zoom.us/j/88110144595>

Committee Members Present:

Councilman Ethan Spencer (Chair)

Service Director - Ted DeWater

Village Engineer - Jeff Filarski

Mayor Dan Fritz

Council President Steve Richman

Police Chief Kevin Wyant

Also present was Prashant Shah, Finance Director.

Establish Quorum - Meeting called to order by Councilman Ethan Spencer, Committee Chair at 8:02 a.m.

Approval of Minutes – Minutes from last Roads and Safety Committee Meeting held on February 2, 2021 were unanimously approved by Committee following an amendment to add Chief Wyant to the list of those in attendance.

Comments from Residents

Dr. Khoury, resident who lives on Cableknoll, was in attendance. He was interested in hearing the road program proposal from the Village Engineer.

Village Engineer Updates from Mr. Filarski

- 1) 2021 Road Program – Mr. Filarski presented recommendations for this year's road program. There were a few repairs originally planned for last year that were delayed due to the budget cuts related to COVID, including Meadowhill and other various streets that are now included for this year. The stretch of Chagrin Blvd. from South Lane to the Chagrin Falls border was not part of the plan. Mr. Filarski confirmed that we will still have the opportunity to receive up to \$250K from the County on a 50/50 basis for this repair next year. In total the 2021 Road Program is estimated at \$1,055,100. Dr. Khoury noted that he was pleased that Cableknoll was part of the proposed plan.
- 2) 2021 Culvert & Drainage Program – The 2021 culvert inspection was completed. There are proposed repairs/improvements to South Woodland, SOM Center, Winterberry, and Hunting trail, as well as other miscellaneous repairs at various locations. The program is estimated to cost \$114,909.
- 3) 2021 Sanitary Sewer Program – the cost is estimated at \$335,000 for maintenance and rehabilitation, with the largest project being an equalization tank at Greentree WWTP at a cost of \$240,000.

The Committee voted unanimously in support of recommending these programs to Council for inclusion in this year's budget.

Police Dept. Updates from Chief Wyant

- 1) There has been progress in the investigation of the break-ins in the Pebblebrook neighborhood last month. The vehicle used was identified and captured in the Gross Pointe, Michigan area, though the suspects escaped. The FBI continues pursuit, as it has been determined that the burglaries were part of an international crime syndicate operating in several states.
- 2) 2021 Police Department Capital Budget - The Department is proposing to replace two vehicles this year – #4934 which is a supervisor’s vehicle and #4981, the Chief’s vehicle. They have about 90K and 106K miles respectively. The total proposed capital budget is \$105,978 and it includes two ballistic shields as well as a new system for the police cameras. As police cars and motorcycles enter the bays, the body cam and dash cam video will be automatically uploaded into secured storage, a safer and more efficient process than before. After a brief discussion about budgets and the actions taken last year to delay purchases because of COVID, the Committee voted unanimously to recommend to Council this year’s proposed budget.

Service Dept. Updates from Mr. DeWater

- 1) Service Budget Update – Mr. DeWater recommended replacing the 2008 pick-up truck at a cost of \$45,000 along with some flooring, equipment and tool replacements for a total cost of \$57,883.77. These costs have been included in the budget submitted to the Finance Director.

Miscellaneous

- 1) Bentleyville Rd. – Mr. Spencer shared with the Committee that he was contacted by a resident on Greentree, Mr. Terry Capuano, regarding the solution that the Village had implemented for the single lane section – two stop signs and additional road striping. Mr. Capuano said that he much preferred a single yield sign. Mr. Spencer explained to him that much effort was put into the current solution, and that it would be evaluated for an extended period of time before additional changes would be considered.
- 2) Trash collection – Mr. Spencer suggested that the Village consider organizing a neighborhood trash pick-up day or “culvert cleanup” this spring when volunteers could clean up trash along the roadside in the drainage ditches in an effort to keep Moreland Hills beautiful. It was noted that the County will do that once a year on some of the main streets. Mayor Fritz said that he liked the idea and would take it under consideration.

Adjournment 8:47 a.m.

Next Meeting: April 6, 2021 @ 8:00a.m.

Village of Moreland Hills
Facilities Committee Meeting Minutes

March 2, 2021

Virtual Meeting

Call to order: The meeting was called to order at 9:16

Establish Quorum: The following members of the facilities committee were present: Councilman David Emerman; Mayor Dan Fritz; Service Director Ted DeWater; Village Engineer Jeff Filarski; Councilwoman Monica Sturgis

Minutes of Previous Meeting:

A motion was made by Councilwoman M Sturgis, seconded by Mr. DeWater, to approve the Feb meeting minutes. The motion passed unanimously.

Building maintenance:

Utilities

1) Plant and Pump Station updates

Mr. DeWater reported that one pump at the Easton pump station has been removed because it was pulling high amperage. It was sent to Buckeye Pumps for an inspection.

2) NOACA FPA Modification for 35 South Lane to provide sewer connection

Mr. Filarski reported that the owners of 35 South Lane, which is currently a vacant want to tie into the sewer system through Chagrin Blvd with a force main. Mr. Filarski explored a few options with the landowner, and also discussed the options with the Cuyahoga Board of Health. Particularly whether the installation of a private line would require other residents to have to tie into the sewer system. The Board of Health advised that other residents would not have to tie in because the new force main would be a private line. Mr. Filarski also stated that the property owner and future owners of that property would be responsible for maintaining the line and that future maintenance or repairs would likely be in the range of \$5K. Mr. Filarski is looking into what would happen if other residents would like to tie into this private line.

Mr. Filarski stated that the Village's FPA would need to be modified to allow 35 South Lane to tie into the system because the property is currently outside of the service area in the plan. Mr. Emerman made a motion to allow Mr. Filarski to request that NOACA allow the village to modify its FPA to allow 35 South Lane to tie into the Village sewer system, seconded by Mr. DeWater. The motion passed unanimously.

3) Budget Items- 335K

Mr. Filarski reported that the utilities infrastructure budget for FY21 includes sewer rehabilitation, the Greentree equalization tank, and \$20K set aside for potential pump replacement. The budget items total \$335K and are included in the FY21 proposed budget.

Mr. Emerman asked about the about whether building maintenance items are included in the FY21 proposed budget. Mr. Shah stated that those are included in a separate part of the budget. Mr. DeWater stated that the items proposed for the FY21 for building maintenance are the same exact items that were proposed, approved, and then delayed in 2020 due to COVID-19, with the exception of Village signs and some composting equipment.

4) Miscellaneous

Mr. Filarski reported that 15 Stonewood has experienced a number of sewer backups. The property is just downstream from where the Village's six-inch force main comes into the system. Mr. Filarski stated that it is highly unlikely that the Village's sewer is causing the backups, but Mr. Filarski requested a quote to install a backflow preventer in the lateral to make sure that the Village's sewer does not cause a backup into this property. The Village is waiting on a response to the request quote.

Parks and Greenspace

1) Forest Ridge updates

Mr. DeWater reported that there are about 10 trees that have been cut down and need to be hauled away from Forest Ridge. Also, the service department will be replacing a few boards on one of the trail bridges.

There was a discussion about the pavilion project and that the Village Engineer is preparing a design and drawing of the pavilion. Mr. Emerman requested that the future request for bids for the pavilion include an option for a fireplace, so that Council could have the option to include that item depending on the bids look when received. Mr. Shah stated that the cost of the fireplace was not included in FY21 proposed budget and that if council passed the budget and later wanted to add the fireplace it would have to be passed as a separate appropriation. Mr. Filarski stated that he could add the fireplace as an alternate bid item so the Village could see the costs before deciding on the fireplace. Mayor Fritz recommended that Mr. Shah include the cost of the fireplace in the FY21 budget. Mr. Shah said he could add that to the FY21 budget. Mayor Fritz also stated that he wants the Parks Commission to weigh in on the looks and design of the pavilion, which will occur that the next Parks Commission meeting.

Miscellaneous Business and updates

1) Corporation Sign Replacement-

Mr. DeWater reported that the Village corps signs were provided to the Orange and Chagrin Falls commercial art classes for them to propose new designs. One of the requirements provided to the art classes was that the signs must reference that Moreland Hills is the birthplace of President Garfield. The service department budgeted \$16K for the sign replacement, which is included in the proposed FY21 budget.

Adjournment:

Meeting was adjourned 9:57 am.

Next meeting: April 6, 2021 @ 8:30am

PLANNING COMMISSION MEETING

March 1, 2021

Chairman Stanard called the Planning Commission Meeting to order at 6:00 pm.

ROLL CALL:

PRESENT: Mr. Bolek, Mrs. Cooper, Mayor Fritz, Mr. Janke, Mrs. Kozminski-VanderHart, Mr. Stanard

ABSENT: None

Also present: R. Todd Hunt, Legal Counsel; Jeff Filarski, Village Engineer; Paul Kowalczyk, Building Official; Theresa Dean, Assistant Clerk

Mrs. Cooper made a motion seconded by Mr. Janke to approve the minutes from the regular Planning Commission Meeting held on February 1, 2021.

AYES: Mr. Bolek, Mrs. Cooper, Mayor Fritz, Mr. Janke, Mrs. Kozminski-VanderHart, Mr. Stanard

NAYES: None

MOTION CARRIED

Chance/Sibilla Residence – Addition

25 Ridge Creek Trail

Contractor Larry Newman was in attendance to present this project. The homeowners wish to add a 24-by 38-foot master suite addition to include a master bath off the rear of the house. There will be a crawl space under the addition. The roof pitch will match those on the existing house, though Mr. Newman said he did break up the roof line by slightly lowering the wall height of the addition. Exterior finishes will match the existing house, but they will be using cement lap siding rather than cedar due to problems from bees in the area. The addition will not be visible from the front yard, and there are numerous trees along the side yard. Hardscapes will tie in to the existing walkway.

Mr. Kowalczyk said he has no issues with the proposed plan as submitted. He reported that Village Architect Richard Kawalek approved the plans with one request for clarification on the elevation, which has since been resolved. Mr. Filarski said he had no comment on the proposal.

Mayor Fritz said he supports the project and thinks the addition looks great. Mrs. Cooper added that it appears the addition will fit well and look to be part of the original home.

Mrs. Cooper made a motion seconded by Mr. Bolek to approve the addition at 25 Ridge Creek Trail.

AYES: Mr. Bolek, Mrs. Cooper, Mayor Fritz, Mr. Janke, Mrs. Kozminski-VanderHart, Mr. Stanard

NAYES: None

MOTION CARRIED

Zitney Residence – Addition and Renovations
3815 Falls Road

Architect Rebecca Pantuso was present. The homeowners wish to add a master suite addition that will extend over the existing garage. They would also like to add a small front porch. There is an existing roof line over what is currently the dining room and bay window area; they will mimic this on the right side of the front entry and extend the roof line between these two areas, creating a small overhang for the front porch as well as symmetry for the front elevation. A full roof tear-off and replacement is planned, so all roofing materials will match.

Ms. Pantuso said they are hoping to do some metal accents with the roofing but may need to change that to asphalt, depending on budgetary constraints. They also wish to put a cupola on the existing gazebo.

Ms. Pantuso said the home has been somewhat neglected and suffers from the moss and rot that can develop on a shaded lot, so much of this work is to take care of deferred maintenance and “shine up” the house a bit. The gazebo currently features sliding glass doors, and they are making changes to give visitors clearer direction on where the correct entry is located. Window replacement will also be part of the overall project.

Mr. Stanard asked at what point changes to the drawings, specifically a change to the proposed roofing, would require the applicant to return for additional Planning approval. Mr. Kowalczyk said he would ask the Planning Commission to make an allowance for that change as part of a motion this evening. He also said he had no issues with the project and that Mr. Kawalek approved the plans as submitted.

Mr. Filarski added that he had no concerns or comments.

Mr. Bolek said he thinks this proposal has nice composition and treatment of forms for the home. He has no issue if the roof material is asphalt shingles rather than metal if budget is a concern. Mr. Bolek did ask if metal roofing would be needed for drainage on the lowest sloped roof forms. Ms. Pantuso replied there is one area on the front right elevation that is a flat roof, and it will be replaced with modified bitumen, as no metal roof can be less than a 4/12 slope.

Mr. Bolek also said the cupola seems big in proportion to the main gable of the house. Ms. Pantuso said the gazebo is shaped more like the bow of a boat or a “beak;” it is not a perfect octagon. She said it has

been tricky to place the form of the cupola on the gazebo, but it looks larger on the rear elevation than it actually will be. She said they will retain metal roofing on the cupola even if they use asphalt roofing on the remainder of the home.

Mayor Fritz asked if the roof structure of the gazebo would need to change if they go to an asphalt roof. Ms. Pantuso said that would not be needed, as the cupola is simply decorative and will sit on top of the sheathing, regardless of the roofing material on the gazebo itself.

Mrs. Cooper said she really likes the composition of the windows above the new front door area and thinks this will be a huge improvement over what was previously there. Ms. Pantuso agreed, saying this is a house with "good bones," and she is excited to work on it.

Mayor Fritz made a motion seconded by Mr. Bolek to approve the addition and renovations at 3815 Falls Road with the allowance for either asphalt shingles or seam-sealed metal roofing as shown on the current drawing; the cupola will have metal roofing.

AYES: Mr. Bolek, Mrs. Cooper, Mayor Fritz, Mr. Janke, Mrs. Kozminski-VanderHart, Mr. Stanard

NAYES: None

MOTION CARRIED

Schreibman Residence – Pool/deck, pavilion
40 Stonehill Lane

Owner David Schreibman was in attendance with Patrick Cloonan of Cloonan Design Services.

Mr. Cloonan said the Schreibmans have a fairly new, existing deck in the rear yard. They wish to rework some of the steps to the deck and add a pool, pavilion, and fire pit. There is a grade change in the area of the pool, so they will also install a retaining wall, for which detailed drawings are being provided. The pool pavilion will measure roughly 20 by 28-feet and feature a fireplace and wood boxes. There is enough room under the pavilion for a couch, chairs, and table.

Mr. Cloonan said they also wish to add a new cul-de-sac drive in the front yard once the work in the rear yard is completed. This will adjust the size of the island and radius of the driveway so it is easier to navigate. They will also add a few landscape walls and columns in the front yard. Mr. Stanard asked if the landscape master plan reflected those changes, and Mr. Cloonan said it did.

Mr. Kowalczyk said he has no comments or concerns. He reported that Mr. Kawalek only needed to review the pavilion, and he approved it with the note that the colors, roof slopes, and materials should match those on existing house. Mr. Cloonan said they would.

Jeff Filarski asked that elevations of the pool area be displayed. Mr. Cloonan said the architectural drawings of the pavilion include engineered drawings showing a 6 ½ foot spread footer under the fire

place area. The retaining wall extends from the corner of the pool to the corner of the cabana; there is also a massive amount of footer for the pavilion and fire boxes as shown on the architectural drawings. Elevation levels are shown on the grading plans. Mr. Filarski said he feels the treatment is appropriate given the slope of the yard.

Mr. Stanard asked if there is an additional structure other than the pool that creates the retaining wall. Mr. Cloonan said the entire pool structure is concrete and will serve as the retaining wall. It will be faced with the same cultured stone veneer as that used on the fireplace and house. Mr. Filarski added that a retaining wall would still be needed to create the patio area even without the pool.

Mr. Bolek asked if the fencing around the pool is in compliance. Mr. Cloonan said the perimeter fencing is shown on the overall landscape plan.

Mrs. Cooper confirmed with Mr. Cloonan that the pool also features an auto-cover.

Mayor Fritz made a motion seconded by Mr. Bolek to approve the deck, patio, pool and retaining wall at 40 Stonehill with the caveat that the colors, roof pitches and materials will match the existing house, as noted in the architectural review.

AYES: Mr. Bolek, Mrs. Cooper, Mayor Fritz, Mr. Janke, Mrs. Kozminski-VanderHart, Mr. Stanard

NAYES: None

MOTION CARRIED

Mr. Cloonan asked if he needed separate approval to reshape the front driveway. Mr. Kowalczyk said he approves driveways administratively unless he feels there is an issue with grading, in which case he would involve Mr. Filarski.

Discussion

Mrs. Cooper said she needed to leave the last Committee of the Whole meeting early and asked if there was an update on the discussion regarding swimming pools. Mayor Fritz replied that there was a rather lengthy discussion that included input from the Planning Commission's meeting on February 1. Mr. Hanna and Mr. Hunt have been asked to draft an ordinance for first reading. This will likely be discussed at the Committee of the Whole Meeting on March 3 and potentially be scheduled for a first reading at the March 10 Council meeting.

Mr. Bolek said he has noticed that it is sometimes difficult for presenters to coordinate their comments with the screen share Mr. Kowalczyk displays during these meetings. He asked Mr. Hunt if there is any legal issue with allowing presenters to share their own screens when presenting projects. Mr. Hunt said there are no legal issues, but both he and Mr. Kowalczyk said they have found in other meetings that many presenters have difficulty with the technology. Ms. Dean said she would include a reminder to presenters that they have this option when sending out meeting agendas.

As there were no other items for discussion, Mayor Fritz made a motion seconded by Mr. Janke to adjourn the Planning Commission Meeting at 6:44 pm.

AYES: Mr. Bolek, Mrs. Cooper, Mayor Fritz, Mr. Janke, Mrs. Kozminski-VanderHart, Mr. Stanard

NAYES: None

MOTION CARRIED

Respectfully submitted,

Theresa Dean, Assistant Clerk

DRAFT

MH Parks Commission Meeting of February 22nd, 2021 (via Zoom)

Meeting Called to Order @ 6:00 PM by Chairman Janke

Roll Call:

Present:

Mr. Friedman

Mr. Janke

Mr. Olsson

Mrs. Renda

Mr. Stanard

Mrs. Wyatt

Mayor Fritz

Mr. Minoff

Mr. DeWater

Mr. Misterka

Absent:

Also Present: Maureen Geck (MHHS President)

Approval of Minutes from Parks Commission Meeting held on Oct 19th, 2020

Any Amendments: Mr. Olsson clarified that there are several standing dead trees near the cemetery. The minutes as written stated they were down. This has been corrected in the minutes.

Votes for Adoption of the motion:

Moved with noted amendments by: Mr. Standard

Seconded by: Mayor Fritz

Yes:

Mr. Friedman

Mayor Fritz

Mr. Janke

Mr. Olsson

Mrs. Renda

Mr. Stanard

Mrs. Wyatt

No:

Abstain:

Mr. Minoff

Service Dept.

Not Voting:

Agenda:

Update from Mayor Fritz:

Mayor Fritz stated that the village is working to get renderings for the pavilion. They will be supplied to the parks commission once available and the commission members will be invited to the village facilities meeting for input.

There has been interest in the community garden, and he is open to the possibility of bringing it back.

The Green Commission is looking to install composting barrels at Forest Ridge. The composting bin will be donated.

There was some damage at Forest Ridge from the snowstorms, which include down trees blocking the paths.

Mr. Minoff has been researching how the village can aid in offering opportunities for village residents to obtain trees to be planted. A preliminary discussion has begun on the possibilities for implementation.

Mr. Olsson asked for clarification regarding the parcel of land on the corner of SR. 87 and Chagrin River Rd., which is currently owned by Hunting Valley.

Mayor Fritz stated that Hunting Valley purchased the parcel to prevent development under MH zoning and is currently considering making it a park.

Mrs. Geck commented that it would be a good idea to incorporate the history of the pioneers that settled that area into the theme of the potential park. The cemetery and surrounding area have a lot of relevant history.

Update from MHHS:

Mrs. Geck stated that the cabin has been quiet over the winter. The MHHS has utilized their time to develop ideas to enhance the site. Conceptual drawings and plans are available to demonstrate how they want to grow and improve the birth site. These ideas have come from both the MHHS and through engaging the community. They want to further develop the stories for the cabin and other areas within the park.

Mayor Fritz thanked Mrs. Geck and the MHHS for their efforts.

Communication Path:

Chairman Janke asked that any comments or concerns be sent to him for consideration and discussion with the Mayor. The intent is to streamline the chain of communication. The Mayor provided his support for this.

Community Garden:

Chairman Janke wanted to start the discussion on the community garden based on interest that he had received from the village residents and asked Mr. DeWater to provide an overview of the challenges in the past.

Mr. Dewater stated that there were multiple challenges. They included the availability of water and users of the garden staying on top of maintenance and clean up.

Orange Village has raised beds, which is not feasible at the existing garden due to limited area and will not allow for the service dept. to till. They can stake out plots for users to designate individual areas. The WRLC has been using it over that last few years.

Mayor Fritz indicated that the village budget is near to being finalized, so any significant or moderate expense to improve the garden would not be available from village funds.

Mr. Olsson asked how many people have used the garden in the past.

Mr. Dewater stated that there have been a range of users, 2-6.

Mrs. Wyatt commented that she did not know about the garden and expressed interest in using it.

Chairman Janke stated that this might be something that the Parks Commission could oversee and would need to develop ideas for future management.

Mr. Minoff also stated that he did not know about the garden and would use it if available. He also inquired about the potential cost of installing water to the garden/site.

Mr. Dewater explained that there was no way to use public water, as it did not extend to the park down Chagrin River Rd and that it would be cost prohibitive to install a waterline.

Chairman Janke asked if the village still has the water barrels and if there was a way to collect rainwater or utilize water from the nearby pond.

Mr. Mlsterka responded that an in-stream gravity pump could be installed at a relatively low cost.

Mayor Fritz supported further discussion.

Councilman Stanard asked if there was enough water in the stream for this type of system and does it run year-round. He too expressed interest in using the area and sees the appeal to residents, as most of the village is forested and does not lend well to having a garden. He supports looking into seeing if this is something that commission could manage.

Mr. Minoff stated that if there is a cost associated with utilizing the garden, that would help to see who is truly interested in using it.

Mayor Fritz advised that a plan needs to be in place before any advertising of use of the garden is issued to village residents.

Open Discussion:

Mr. Dewater commented that the composting bins will be donated by Councilwoman Laura Kozminski-VanderHart.

Mayor Fritz commented that due to the increased interest in composting by the village residents, he is researching options to do so. There is the option of using a vendor that would allow for more items to be composted and the current collection spot is in Bainbridge, which is being utilized by some residents currently. The MH campus was considered as a potential drop off site, but due to safety concerns it is not an option.

Mr. Minoff stated that it might be useful to speak with Orange to discuss their garden.

Mayor Fritz replied that he had recently and that they are happy with it.

Chairman Janke added that Orange has a wait list for users of their community garden. He also stated that it appears to require a good amount of administrative resources to run and that they have access to water.

Mr. Misterka gave an update on Forest Ridge. He stated that 4 trees that had fallen across the hiking trails have already been removed, and that there are still 10 others remaining. There was also some damage to the decking on one of the bridges that will need to be replaced.

Chairman Janke asked Mrs. Renda to share her thoughts on the community garden based on her prior experience with it.

Mrs. Renda commented that they had tried to generate interest, but it was ultimately a larger effort than expected and lost steam. The WRLC also objected to the blue barrels used for water due to aesthetics. She still feels that this is a great idea.

Mr. Minoff spoke about the significant tree loss in NEO and believes that new emphasis should be placed on planting trees. He feels that this is an opportunity for the commission to provide resources and encourage residents to plant trees to help offset the loss.

Chairman Janke stated that events like Greening of the Hills could be used to spread the word.

Mr. Minoff wanted to explore a fundraising opportunity to create an arboretum. Donors could sponsor the plantings and relevant signage.

Mr. Olsson asked for an update on replacing members.

Mayor Fritz confirmed that there were two resignations and he will follow up with Chairman Janke to discuss the next step. He does have some potential candidates.

Adjournment

Motion to Adjourn at 6:43 p.m.

Moved by: Mrs. Wyatt

Seconded by: Mr. Minoff

Yes:

Mr. Friedman

Mr. Janke

Mayor Fritz

Mr. Minoff

Mr. Olsson

Service Dept.

Mrs. Renda

Mr. Stanard

Mrs. Wyatt

No:

Abstain:

Not Voting:



SERVICE DEPARTMENT

Roads and Safety Committee Motions for March 2021 Council Meeting

- 1) A motion to allow the Village Engineer to develop specifications and advertise for bids for the 2021 Asphalt and pavement maintenance program (Road Program).

Comments:

Council Vote: Yes 6 No 0

Clerk of Council Signature: Tom Quitta

Date: 3-10-21



SERVICE DEPARTMENT

Roads and Safety Committee Motions for March 2021 Council Meeting

- 1) A motion to allow the Village Engineer to develop specifications and advertise for bids for the 2021 Culvert and Drainage program.

Comments:

Council Vote: Yes 6 No 0

Clerk of Council Signature: *Smidutta*

Date: 3-10-21