

VILLAGE OF MORELAND HILLS
ROADS & SAFETY COMMITTEE MINUTES
August 31, 2021 @ 8:00a.m. – Community Building

Committee Members Present:

Councilman Ethan Spencer (Chair)

Service Director - Ted DeWater

Village Engineer - Jeff Filarski

Mayor Dan Fritz

Council President Steve Richman

Police Chief Kevin Wyant

Establish Quorum - Meeting called to order by Councilman Ethan Spencer, Committee Chair at 8:03 a.m.

Approval of Minutes – Minutes from last Roads and Safety Committee Meeting held on July 27, 2021 were unanimously approved by Committee.

Comments from Residents – No residents were present; however, Mayor Fritz and Councilman Spencer relayed some concerns from residents that have been expressed to them:

- 1) Meadowood and Cableknoll easement area - Pedestrians are walking through this area which is private property. A resident has requested a private property sign be placed. The Village has agreed to try it, and work with the resident.
- 2) Some Meadow Hill residents mentioned that they had potential concern regarding the flow of water down the street and into their properties/homes following the road resurfacing project. While they really like the new pavement, some had lips at the end of their driveways to divert water. Mr. Filarski indicated that the crowning of the road should more quickly dissipate water off the asphalt instead of it traveling further down the road and collecting where the road bends.

Police Dept. Updates from Chief Wyant

- 1) Retirement – One of our full-time officers, Jeff Cantor, retires today. There is a strong candidate with a contingent offer presently. Looking forward to having him join the force.
- 2) Flock Camera update – Cameras are only for investigative purposes. We are looking to install 4-5 cameras at the major entrance points to the village. We will coordinate with neighboring communities that also have the cameras. Funding will come from the Law Enforcement Trust Fund or the DOJ Fund, not general funds.
- 3) Body worn cameras – There will be a state grant to help municipalities purchase cameras, but the criteria are not fully defined yet. The plan is to move forward with these cameras next year regardless of funding source.
- 4) Officer patrols – Officers have been monitoring the Bentleyville Rd. area for traffic and trucks. They have also increased presence on Quail Hollow.
- 5) Blue to Gold Training – Courses end in October. Training has gone well.

Village Engineer Updates from Mr. Filarski

- 1) 2021 Road Program – The majority of the work is done. Berms along Cableknoll and Meadowhill will be completed soon, then the pavement surface treatment will be done. There is still a missing catch on SOM to complete as well.
- 2) The Village Complex Stream Erosion Control project – Environmental documents have been prepared and sent to the Core of Engineers. Timing will depend on the permitting. A motion to advertise for bids will be presented at the next meeting.
- 3) 2021 Drainage Program – We had 6 bids come back. The lowest was from Terrace Construction for \$46,322.97. Mr. Filarski recommends awarding the bid to them.
- 4) Pavement Marking Program – Bid invitations were informally sent to four contractors. Only one was returned from JD Striping in the amount of \$30,877.50. Mr. Filarski recommends going with this bid. He stated the costs are within market. The County will pay material costs for this project.

Service Dept. Updates from Mr. DeWater

- 1) Drainage – The service crew is still doing ditching and a couple driveway culverts. They are also cleaning catch basins on River Rd. and SOM at W. Juniper.

Miscellaneous Business

Mr. DeWater noted that he is working on a list of future service-related capital projects for discussion at a future meeting.

The Village received the new corporation signs to be placed at all entry points starting this week. They look very nice, much more modern than the prior signs, which were installed in 2004.

Ten “No Engine Brake” signs have been purchased and placed on busier roads with hills, such as SOM and Jackson. Six more will be ordered and placed soon. They are the official black and white style, which means they are enforceable. The signs were in response to comments from residents about brake noise from trucks.

Adjournment: 8:36 a.m.

Next Meeting: October 5, 2021 @ 8:00 a.m.



SERVICE DEPARTMENT

Roads and Safety Committee Motions for September 2021 Council Meeting

- 1) A motion to allow the Village Engineer to develop specifications and advertise for bids for the Village Complex stream erosion control project.

Comments:

Council Vote: Yes 5 No 0

Clerk of Council Signature: Ami Duitta

Date: 9-8-21

Village of Moreland Hills
Facilities Committee Meeting Minutes
August 31, 2021

Call to order: The meeting was called to order at 8:30 am

Establish Quorum: The following members of the facilities committee were present: Councilman David Emerman; Mayor Dan Fritz; Service Director Ted DeWater; Village Engineer Jeff Filarski;

Minutes of Previous Meeting:

A motion was made by Mayor Fritz, seconded by Mr. DeWater, to approve the June meeting minutes. The motion passed unanimously.

Resident Concerns: No residents made any comments.

Building maintenance:

Mr. DeWater reported that the service department is working to develop a list of proposed projects for consideration on next years budget. Also, a new cleaning company, CMS, recently started and is doing a good job.

Utilities

1) Plant & Pump Station updates

Mr. DeWater provided a written report on the status of the plant and pump stations. He also reported that the Jackson Valley pump station is experiencing a pump cycling problem. The service department contacted Pump systems and Tri-county electric to work through the issue. Both pumps intermittently reported errors, but the cause of the problem has been hard to identify. The issue seems to occur when the temperature is hot, and the flow is low. There was then a general discussion of possible causes of the issue and different ways to detect the root cause.

Mr. DeWater also reported that there was graffiti on the Woodland Glen Pump Station

2) 2020 sewer rehab and 2020 sewer inspection

Mr. Filarski reported that the 2020 sewer rehab project is complete. There will be a change order for \$4,420 for work to raise a manhole that was buried. A change order to close out the contract will come in October. Mr. Filarski also reported that the 2020 sewer inspection project is complete and that there will be a \$33K change order because of grease in the lines north of Chagrin. There was then a general discussion about the potential cause of the grease.

3) HVAC contact

The service department is getting quotes from HVAC contractors. The villages current contractor is doing a good job serving the HVAC system, so this effort is just to ensure we are receiving competitive pricing.

Parks and Greenspace

1) Forest Ridge Pavilion.

Mr. Filarski reported that the contract for the sitework at Forest Ridge is complete. There is a \$24K change order for extra paving at the site. The Pavilion has been ordered and should arrive by the end of September. We do not yet have an estimated date on the bathroom. There was then a general discussion about the need to develop rules for use of the pavilion including: audio, reservation fees, alcohol, etc.

Miscellaneous Business and updates

1) Corporation Sign Replacement-

Because the corporation sign replacement was discussed at the Roads and Safety meeting, it was not discussed again at the facilities meeting other than an agreement that the new signs looked good.

Adjournment:

Meeting was adjourned 9 am.

Next meeting: October 5, 2021



SERVICE DEPARTMENT

8/3/2021

Pump Station Updates

Easton Station: station running as designed. Landscaping around pump equipment planted Tall Grasses and 1 or 2 trees. We will need to add about 6 more tall grasses

Jackson Valley: All systems working as designed,

Town Hall: Operating as designed. Pump rail mounts reworked concrete repaired around brackets

Falls Creek: Pump 2 has been removed and sent out to Buckeye pumps for rebuild. Should be completed within the next 3 weeks

Winterberry: All systems operating as designed. Landscaping in area of electrical feed replacement. Landscaping around pump equipment completed Tall Grasses and 2 trees. Need to add 8 more tall grass plants

Cableknoll: All systems operating as designed.

Moreland Mews: Operating as designed. Needs weeds cleaned up around equipment

Quail Hollow: all systems are operating as designed

Woodland Glen: pumps are operating as designed. East overflow tank requires pump replacement soliciting quotes.

Greentree Waste water plant: Plant is operating within Ohio EPA permit requirements. Wooden Gates to plant need to be replaced in 2021 quotes being obtained. Sand filters cleaned. Blowers serviced. UV lamps are being ordered

Changes to status are highlighted

Planning Commission August 30, 2021

Councilwoman Kozminski-VanderHart called the Planning Commission Meeting to order at 6:01 pm.

ROLL CALL:

PRESENT: Mr. Bolek, Mayor Fritz, Mr. Janke, Mrs. Kozminski-VanderHart, Mr. Stanard

ABSENT: Mrs. Cooper, Mr. Stanard

Also present: R. Todd Hunt, Legal Counsel; Paul Kowalczyk, Building Official; Jeff Filarski, Village Engineer; Theresa Dean, Assistant Clerk

Mr. Janke made a motion seconded by Mayor Fritz to approve the minutes of the August 2, 2021 Planning Commission meeting.

AYES: Mr. Bolek, Mayor Fritz, Mr. Janke, Mrs. Kozminski-VanderHart

NAYES: NONE

MOTION CARRIED

Dawson Residence - Public Hearing, Conditional Use Certificate for Solar Panel Installation
4120 Giles Road

In attendance were Ken Nadsady of AviSun Renewable Energy and homeowner Andrea Dawson. Mr. Hunt administered the oath to all those wishing to speak, and Mrs. Kozminski-VanderHart opened the Public Hearing at 6:04 pm.

Mr. Nadsady said the Dawson home is currently under construction. A solar array is planned for the southwest portions of the main house and garage; these panels will face the rear yard and not be seen from the street. The panels themselves are dark in color and will be set in anodized bronze aluminum frames to blend with the roof lines. The remainder of the system and controls will be in the basement. Mr. Nadsady said the HVAC engineer has designed the system to cover the power needs of the homeowners.

Two color elevations of the proposed installation were displayed.

As there was no one else who wished to comment, Mr. Stanard closed the Public Hearing at 6:06 pm.

Mayor Fritz asked Mr. Kowalczyk if the Chagrin Valley Fire Department had reviewed the plans. Mr. Kowalczyk said they had not, as Fire Marshal Finley is current not available, but added that he has reviewed the plans and specifications for the installation and determined they meet all Code requirements for the

conditional use. He also said that what the Fire Marshall looks for are adequate pathways around the solar array - 18 inches at the top from the ridge line and at least three feet along the side of the array - in case the fire department needs to access the roof. He has confirmed from the construction documents for the roof plan that those requirements are being met.

Mayor Fritz asked about the equipment and emergency shut off. Mr. Nadsady said all of the electronics for the system will be run from the array to the basement, and the emergency shut off for utilities will be outside.

Mr. Filarski said he had no concerns. Mr. Kowalczyk said this plan did not require review from Village Architect Richard Kawalek.

Mr. Bolek asked about materials to be used on the roof. Mr. Nadsady said it would be a standing-seam metal roof, and Ms. Dawson added it would be a dark bronze color.

Mayor Fritz made a motion seconded by Mrs. Kozminski-VanderHart to forward the Conditional Use application for installation of solar panels on the rear of the house at 4120 Giles Road to Village Council for their consideration.

AYES: Mr. Bolek, Mayor Fritz, Mr. Janke, Mrs. Kozminski-VanderHart

NAYES: NONE

MOTION CARRIED

Hopkins Residence - Master Suite Addition

35 Sterncrest Drive

Architect Timothy Dick was in attendance to present the project. He said his client wants to construct a master bedroom at the rear of the home. Elevations and drawings were displayed along with photos of existing conditions. Mr. Dick said the addition has been designed so it will look like it has always been part of the home.

Mr. Kowalczyk said he had no concerns about the project and that it was approved as submitted by Mr. Kawalek. Mr. Filarski had no comments.

Mayor Fritz asked for clarification about a blank wall shown on the right elevation. Mr. Dick said it is existing and faces the interior of the courtyard at the rear of the house; he pointed out where this was more clearly illustrated on a different rendering.

Mr. Bolek made a motion seconded by Mr. Janke to approve the addition at 35 Sterncrest Drive as submitted.

AYES: Mr. Bolek, Mayor Fritz, Mr. Janke, Mrs. Kozminski-VanderHart

NAYES: None

MOTION CARRIED

Hird/Shauver Residence - Addition
33440 Jackson Road

In attendance were owners Steve Shauver and Sheldon Hird and architect Michael Molchan.

Mr. Molchan said they are proposing a 20 x 30 foot addition with a basement. It will be a living space for Mr. Hird and contain a bedroom, kitchen, and bath. The second floor will have attic space but is not large enough for additional living areas. The addition will match the existing home in terms of gable slopes, materials, and window proportions.

Mr. Kowalczyk reported that there were initially issues with roof slopes not matching those on the existing house, but those have been corrected on resubmitted drawings. Village Architect Kawalek had also asked that the applicants consider larger front windows. Mr. Molchan said that the windows in question are in the kitchen and bathroom. They have been made wider to match those on the second floor, but the window height needs to accommodate a 36-inch counter height in the kitchen. This is illustrated on the floor plan, which was displayed.

Mr. Filarski had no comments on the plans.

Mayor Fritz reminded the applicants that the Village does not allow two-family homes in this zoning district, and because this appears it could be an entirely separate living area, that restriction would need to be disclosed on any future title transfer.

Mr. Bolek asked if there were any other comments from Mr. Kawalek. Mr. Kowalczyk said the revised drawings were approved with the suggestion that the addition would "be better looking if the brick veneer on the front were to extend around the side corner at least a few feet." Mr. Kowalczyk pointed out on the side elevation where the brick could be wrapped around to better define that corner.

Mr. Shauver said he would love the look of the added brick. However, all brickwork will be done toward the end of the project, and it will be extremely expensive to add brick along that side. He said the corner will not be visible from the street due to bushes on the lot; one would have to be in the driveway in order see that corner. Mr. Kowalczyk clarified that the suggestion was not to add brick on the entire elevation but to just wrap it around the corner a few feet. Mr. Molchan said he felt the brick should either be installed on the entire elevation or not at all, and he does not feel that wrapping the corner only a few feet would tie it in to the rest of the house. Mr. Molchan felt using one material on the entire elevation will result in a more cohesive look.

Mr. Bolek said he could go either way with regard to the brick. His bigger concern is the windows on the front elevation. He asked if the addition will be on the same plane as the existing home; Mr. Molchan replied that it will extend slightly in front of the existing home. Mr. Bolek asked if the applicants have considered a different floor plan. Given how prominent this view is to the street, he felt there are better options to address the appearance of the windows.

Mr. Molchan reviewed the floor plans. He said they want the living space in the new addition located to the rear so it will open to the back yard. The owners may wish to add a deck in that area in the future.

Mr. Bolek made several suggestions as to how the interior floor space could be redesigned to result in larger feature windows on the front. Mr. Molchan said they considered other floor plans and took into account not only the traffic flow through the space but also how the first-floor windows need to relate to the upper window.

Mr. Bolek also said it appears that the eave detail on the addition does not match the existing house. Mr. Molchan said that was an error on the drawing and discussed how the eaves will match.

Mr. Bolek felt the applicants are missing an opportunity by not reconsidering the floor plan and window placement on the facade, particularly since this is on the street view of the house.

Mr. Hird interjected to say that one of the reasons the space was designed with this floorplan is to help consolidate the plumbing and bring it closer to the sewer lines; this avoids running a sewer line through the basement. Mr. Shauver said they have spent a lot of time to get a workable, comfortable space for Mr. Hird. This is the design they feel works best.

Mayor Fritz said that landscaping could help soften the addition's appearance, but Mr. Bolek said he feels this is simply the wrong design. Mr. Molchan asked about the possibility of bringing the sills down but creating an in-fill panel of some type, but Mr. Bolek felt that would bring more attention to the windows. He said the existing front façade has very strong, deliberate architectural features, but this addition feels like they are trying to force the elements to fit. He acknowledged that much thought has gone into an interior layout that works for the applicants but believes there are other, better options.

Mrs. Kozminski-VanderHart advised the applicants that if they go forward and get a no vote on this proposal, they cannot come back for a future proposal with the same plan. She asked if they want to reconsider and rework the plan. Mr. Shauver says the last thing they want are more windows with low sills - they want more privacy for their family. Mr. Molchan again suggested the option of lowering the sills and adding in-fill, but Mr. Bolek said he wants to see a reworked floor plan that would enable the front windows to match.

Mr. Hunt clarified that Mr. Kawalek's comments were suggestions only, not requirements. Mr. Molchan said he does not want to force the living arrangements to fit two windows on a front façade.

Mrs. Kozminski-VanderHart asked if the applicants wished to proceed with the vote. Mr. Molchan said he would be willing to take another look at the design based on Mr. Bolek's suggestions, but Mr. Hird and Mr. Shauver wanted to move forward.

Mayor Fritz made a motion seconded by Mr. Janke to approve the addition at 33440 Jackson Road as presented.

AYES: Mayor Fritz, Mr. Janke, Mrs. Kozminski-VanderHart

NAYES: Mr. Bolek

MOTION CARRIED

Maggard Residence - Addition
71 Old Plank Road

In attendance to present the project were homeowner Deborah Maggard, architect Amanda Pierce of RSA Architects, and Cash Scott with Premier Customer Builders.

Ms. Pierce said her client has lived at her home for over 34 years. She is an avid collector of antiques and furniture and wishes to add extra living and storage space with this proposed addition. The house currently has no basement, so a basement under the addition will be helpful. The addition will match the Tudor style of the existing home and include a new front porch.

Mrs. Kozminski-VanderHart asked about the status of the site survey. Ms. Maggard said the surveyor will finally be on site tomorrow, and they hope to have finished drawings in about a five days. They intend to meet the required setback and do not wish to seek any variances. Ms. Kozminski-VanderHart said she also understand there was an issue with multiple roof pitches, but Ms. Piece said that had been corrected.

Mr. Kowalczyk confirmed that the issue with roof pitches was corrected but reiterated that the Village still needs an accurate survey. Once that is received, the addition will be adjusted if needed to meet the setback requirement.

Mr. Kowalczyk reported that Mr. Kawalek approved the plans as submitted but noted the additional roof pitch, which has been corrected. Mr. Filarski had no comment.

Mayor Fritz said he is familiar with the house and thinks this will be a beautiful addition that ties in well to the neighborhood.

Mr. Bolek said he thinks the addition is nicely composed and asked the applicants to review the façade and materials to be used. Ms. Maggard said the existing brick will remain but everything else will be replaced. All aluminum siding is being replaced with hardie board both for appearance and ease of maintenance, and they will be putting up hardie board and stucco on the entire house for consistency. Ms. Maggard said she wants the look of a slate roof without using actual slate, and they are still reviewing material samples. Her goal is to create the look of a Shaker Heights Tudor home.

Mrs. Kozminski-VanderHart made a motion seconded by Mr. Janke to approve the addition at 71 Old Plank Road, conditional upon meeting the required 35-foot set back as confirmed by the final site plan.

AYES: Mr. Bolek, Mayor Fritz, Mr. Janke, Mrs. Kozminski-VanderHart

NAYES: None

MOTION CARRIED

Bobek Residence - New Dwelling
33650 Jackson Road

Rodney Simon of Simcon Homes was in attendance to present the project. Mr. Simon said the plan is to build a new ranch home; the previous home has already been demolished and the old septic system abandoned, so the new home will now connect to the sewer. Stone and brick will be featured on the front of the home. The size of the home is in the mid-3,000 square -foot range and will have a full basement.

Mr. Kowalczyk said the design initially submitted had more than two roof pitches, but that has been corrected. Mr. Kawalek has approved the design as submitted. Mr. Filarski said approval should be made contingent upon engineering comments being addressed.

Mr. Janke made a motion seconded by Mayor Fritz to approve the new dwelling at 33650 Jackson Road.

AYES: Mr. Bolek, Mayor Fritz, Mr. Janke, Mrs. Kozminski-VanderHart
NAYES: None
MOTION CARRIED

Edelman Residence - New Dwelling
250 Sterncrest Drive

In attendance were architect Anthony Asimou with homeowner Dan Edelman. Mr. Asimou reviewed the site map and setbacks; he said the home will be built on a newly-created, approximately two-acre lot that was split off from the adjacent lot to the east. Mr. Asimou said the home will be just under 5,000 square feet. It will be a two-story wood construction with brick as the primary exterior material. They are either looking to paint the brick with a 30-year mineral paint or use a pre-finished brick from Glen-Gary Brick. Either way, the brick will be white with wood siding accents. Sills and headers will be painted brick. Either asphalt or fiberglass shingles will be used for the roof. Mr. Edelman displayed a product sample book, which showed a lighter gray roofing material giving the appearance of slate.

Mr. Asimou said the entrance to the property leads head-on to the front door. He noted that there will be two driveway entrance walls; these have been adjusted from his original submittal to comply with Code requirements. The front porch will have no front window or side lights so headlights from cars entering the drive will not shine into the foyer. The porch roof will be copper. The large interior stairway will be visible through the front windows, and the garage is to the left when facing the front elevation.

Mr. Asimou walked through the floor plan. He said they have used gables and hip roofs to break down and be sensitive to massing. Because the house is very linear by the nature of the property, they have created a floor plan that helps break down massing on both the left and right sides of the home. The master bedroom will be located on the first floor, and three bedrooms and bathrooms will be located on the second floor.

Mr. Asimou also reviewed the rear elevation and a sunken garden space. A covered dining terrace in the rear is on center with the dining room, foyer, and front entrance; the dining terrace will also feature a copper roof.

Mr. Asimou distributed revised elevations that were developed to show more detail and a correction to one of the chimneys. Mr. Bolek felt these updated drawings should be reviewed and approved by Mr. Kawalek, and Mayor Fritz and Mrs. Kozminski-VanderHart said that could be a condition of approval. Mr. Asimou and Mr. Bolek further discussed and reviewed some of the details that were changed from the original renderings, particularly concerning the windows, trim, and chimneys. Both Mr. Bolek and Mayor Fritz suggested calling out those new details on the final elevations to be reviewed by Mr. Kawalek.

Mrs. Kozminski-Vanderhart asked about a pool house that is shown on the drawings. Mr. Asimou said that feature is shown at a schematic level for site planning purposes and is not part of this application.

Mr. Bolek made a motion seconded by Mrs. Kozminski-VanderHart to approve the new dwelling at 250 Sterncrest Drive, contingent upon the following: resubmission of revised drawings for review and approval by Mr. Kawalek showing header and sill details along with the change from wood trim to brick on the east façade's major window wall; engineering approval of the final site plan; and notation that the pool house is not part of this application.

AYES: Mr. Bolek, Mayor Fritz, Mr. Janke, Mrs. Kozminski-VanderHart

NAYES: None

MOTION CARRIED

Gatanas/Gettig Residence - Lot Consolidation and New Dwelling

31400 Emery (Jackson) Road

Jason Baylor of Payne and Payne Custom Builders was in attendance with owner Konstantinos Gatanas to propose a lot consolidation and new dwelling at 31400 Emery (Jackson) Road.

Mr. Baylor said they are proposing consolidating the two parcels that make up the property. The parcels were purchased as and have been maintained as one property. The existing house sits fully on the larger of the two parcels. An aerial photo showing the site was displayed for reference.

Mr. Kowalczyk had no comments. Mr. Filarski said the new lot will result in a non-conforming lot in terms of size, but both separate parcels are already non-conforming.

The Assistant Clerk clarified for the Planning Commission that the two parcels are currently registered with the County with an Emery Road address; however, the applicants have indicated they will register the new parcel with a Jackson Road address.

Mr. Filarski added that he will need to see the County's approval of the proposed new parcel so he and Planning Commission Chairman Paul Stanard can sign off on the plat.

Mr. Janke made a motion seconded by Mrs. Kozminski-VanderHart to approve the lot consolidation at 31400 Emery (Jackson) Road.

AYES: Mr. Bolek, Mayor Fritz, Mr. Janke, Mrs. Kozminski-VanderHart

NAYES: None

MOTION CARRIED

Mr. Baylor said they are proposing a modern/transitional farm-house dwelling with a three-car garage and courtyard-style entry. He noted that they have responded to the Village Architect's initial comments by reducing the number of roof pitches to two and changing some of the gable ends to have a more appropriate architectural presence.

Mr. Baylor said brick will be used as a half-wall around the foundation on all four sides of the foundation. Vertical vinyl board-and-batten siding will be featured. The overall color scheme will be white and black/dark grey.

Mr. Kowalczyk had no concerns. He said Mr. Kawalek reviewed both the original and revised plans. He approved the revised plans with the comment that the rear of the garage should have a window to break up that elevation. Mr. Baylor said they had made all other recommended changes; however, for the sake of security and privacy, the owners would like this elevation to remain as is. Mr. Baylor added that the neighbor has a blank wall facing this part of the proposed home. The applicants respectfully request to keep the design as presented this evening.

Mr. Filarski had no concerns but said any approval should be contingent upon final engineering approval.

Mr. Bolek said he feels the garage would look better if the brick feature along the base of the house continues at the same height along the garage elevation. Mr. Baylor said the half-wall of brick on the front of the home will wrap approximately two feet around the side of the garage; a lower course of brick will continue down that entire elevation, which is not clear on the drawing. Mr. Bolek said he would also like to see a window on the garage elevation but feels the brick base would be an improvement.

Mr. Bolek also asked about the spacing and size of columns around the house, as he did not think they were substantial or numerous enough. He asked if there is a particular reason for the spacing. Mr. Baylor replied that the front columns are designed to frame the front door, and that spacing pattern continues on the front elevation. However, if they follow the same pattern around the side of the house, the columns would block a door. He said he was unsure if the columns are drawn to the correct scale, as the drawings submitted are preliminary and not the actual construction drawings. Mr. Bolek suggested adding additional columns on the south-facing porch. Mr. Gatanas was in agreement.

Mr. Bolek made a motion seconded by Mayor Fritz to approve the new dwelling at 31400 Emery (Jackson) Road contingent upon all engineering comments being addressed and with consideration of the comments discussed this evening about the brick base on the left elevation and the south-facing porch columns.

AYES: Mr. Bolek, Mayor Fritz, Mr. Janke, Mrs. Kozminski-VanderHart

NAYES: None

MOTION CARRIED

Discussion and Adjournment

Mayor Fritz noted that the special meeting of the Planning Commission to discuss how submittals are reviewed would be reschedule to take place at 5 pm prior to the next regular meeting on October 4th. A brief discussion followed about some of the issues that may be addressed.

As there were no other items for discussion, Mrs. Kozminski-VanderHart made a motion seconded by Mr. Bolek to adjourning the Planning Commission meeting at 7:40 pm.

AYES: Mr. Bolek, Mayor Fritz, Mr. Janke, Mrs. Kozminski-VanderHart
NAYES: None
MOTION CARRIED

Respectfully submitted,

Theresa Dean, Assistant Clerk

DRAFT

MH Parks Commission Meeting of August 16, 2021

Meeting Called to Order @ 6:02 PM by Chairman Janke

Roll Call:

Present:

Mr. Czayka

Mrs. Freundlich

Mr. Friedman

Mayor Fritz

Mrs. Hardin-Levine

Mr. Janke

Mr. Minoff

Mr. Olsson

Mr. DeWater

Councilman Stanard

Absent: Mrs. Wyatt

Also Present: Mrs. Geck (MHHS), Mr. Misterka

Agenda:

Approval of Minutes from Parks Commission Meeting held on July 19th, 2021:

Any Amendments: None

Votes for Adoption of the motion:

Moved by: Mrs. Freundlich

Seconded by: Mayor Fritz

Yes:

Mr. Czayka

Mrs. Freundlich

Mr. Friedman

Mrs. Hardin-Levine

Mr. Janke

Mr. Olsson

No:

Abstain:

Mayor Fritz

Mr. Minoff

Councilman Stanard

Mr. DeWater

Not Voting:

Mrs. Wyatt

Updates from Mayor Fritz:

The Mayor distributed the most recent village protocols related to COVID.

Mayor Fritz stated that paving is complete at Village Park and the pad for the pavilion should be poured by mid-September.

Due to increased need for water in the community garden, Mr. DeWater is looking into buying larger water tanks.

Mr. Czayka commented that the tanks are no longer visible from the WRLC, so screening may not be necessary anymore.

The Mayor shared that the signs were taken down by the composting bins. People have also been throwing in bags with scraps for composting. These types of bags are not suitable for this type of composting and only for the high-heat method. The gardeners have done a good job with placing the weeds from the garden in the composting bins.

Mayor Fritz is excited about Head for the Hills and thanked the commission for their work on the event. He is confident that the commission is moving forward in the right direction.

Mr. Misterka is working on getting signs made to direct the hikers. He has laid out the 1.5 mile route through Forest Ridge.

WRLC is allowing participants to use their facilities for parking. The Cleveland Metro Parks is also an option for parking if needed.

Mayor Fritz explained that he recently met with the MHHS to discuss the plan that they had presented and discussed who is responsible for what at the birth site park. The service dept. will begin to work on certain areas of the park.

The Mayor is going to speak with the WRLC to discuss screening the gas well for aesthetics. He does want to keep the area low maintenance when developing a landscaping plan.

Updates from the MHHS:

Mrs. Geck confirmed that the meeting with the Mayor and Service Dept. was very productive.

The MHHS is working on additional signage for the birth site park.

Mrs. Geck met with the executive director of the James A. Garfield Alliance and toured the birth site park. They will be sending a photographer to the birth site park to obtain photos that will be added to their website, which will help increase viability of the park.

The goal of the MHHS is to make the park "self guided" with the additional signage and make it more than just visiting the cabin.

The Alliance will be publishing a brochure, which will include the birth site park.

The Garfield hike from the birth site park to Lakeview Cemetery is being discussed. Mrs. Geck will update the group when she knows more.

Mayor Fritz confirmed that the service dept. is working on the infrastructure of the park that require attention.

The Mayor commented that he was impressed with the number of visitors at the birth site.

Head for the Hills 2021:

Mr. Friedman had promo cards printed and Chairman Janke asked that the other commission members take a stack and distribute them throughout the community.

Chairman Janke noted that there is another local run in Chagrin Falls on the same day, so it is important to increase promotion efforts.

Mrs. Hardin-Levine had fundraising fliers printed to assist with sponsors. She has spoken with several businesses and will follow up to get commitments.

Commission members provided other suggestions for potential sponsors for the event.

Mayor Fritz noted that Greening of the Hills would also be an opportunity to promote the event.

Mrs. Hardin-Levine contacted Heinens and they might be willing to donate water and bananas.

Mr. Friedman asked that the sponsor names and their donation tiers be sent to him so that they can be added to the event website.

Chairman Janke asked that commission members promote the event through multiple social media sources.

There are currently 25 participants, but Chairman Janke is confident that the numbers will increase as the event draws closer.

Mr. Friedman believes that the number will double in the few weeks before the event.

Mrs. Hardin-Levine asked where promotional signs could be posted around the village.

Mayor Fritz stated that a sign at Village Hall and Forest Ridge would be appropriate.

Chairman Janke shared that there are currently 15 volunteers to help run the event. The village CERT team may also be willing to assist. There is also a Girl Scout troop that could assist.

Mrs. Freundlich added that she has enough resources for the activity for the event.

Mr. Friedman stated that he spoke with Hermes and that they commented that tables and chairs would be needed for registration.

Mr. DeWater affirmed that the village would have a large tent that can be used for the day of the event. There are also picnic tables, which can be used.

Mr. Friedman stated that he would be meeting with Hermes to finalize the route to ensure that the distance is correct.

Chairman Janke stated that he has been in contact with Arborware. He did obtain a deadline from them to ensure that the shirts were received prior to the event. The commission will need to order additional shirts to cover registrations received after the deadline for the shirt order.

Mayor Fritz offered help with promotion through the village Facebook page.

Mrs. Freundlich added that the activities for children would include a scavenger hunt and story time.

Councilman Stanard asked if the electric panel would be installed prior to the event.

Mr. Misterka confirmed that it should be.

Mr. Olsson asked if a group would be involved in managing the hike.

Mr. Friedman answered that Hermes will be managing this, as it is a part of the race event.

Mr. Olsson suggested the duties be sent to the volunteers ahead of the event.

Open Discussion:

No items for discussion.

Adjournment

Motion to Adjourn at 7:32 pm.

Moved by: Mayor Fritz

Seconded by: Mr. Minoff

Yes:

Mr. Czayka

Mrs. Freundlich

Mr. Friedman

Mayor Fritz

Mrs. Hardin-Levine

Mr. Janke

Mr. Minoff

Mr. Olsson

Mr. DeWater

Councilman Stanard

No:

Abstain:

Not Voting: Mrs. Wyatt

GREEN COMMISSION MEETING
AUGUST 4, 2021
MINUTES

Kris Tesar, Commission chair called the meeting to order at 5:36 PM

ROLL CALL: Mr. De Water, Mayor Fritz, Ms. Feltoon, Mrs. Neuger, Mr. Neuger, Mr. Spencer, Ms. Sturgis, and Mrs. Tesar. (Mr. Norwick joined the meeting after roll call)

Mrs. Tesar made a motion to approve the minutes of the August 4, 2021 meeting, seconded by Mrs. Neuger.

ROLL CALL:

AYES: Mr. De Water, Mayor Fritz, Mrs. Feltoon, Mrs. Neuger, Mr. Neuger, Mr. Spencer, Ms. Sturgis and Mrs. Tesar.

NAYS: none

MOTION CARRIED

GREENING THE HILLS

Scheduled for September 18. We will continue the drive-through approach that has worked so well with COVID. Wearable sandwich boards will again be used for messaging. Mrs. Neuger asked about trees. The Mayor will check with Sherri about availability.

UPDATES FROM THE MAYOR

This is a time of COVID transition. We may be headed back to masking indoors based on recent CDC recommendations. There was a discussion about virtual vs in-person meetings. We must follow established guidelines.

Pavement started at Forest Ridge Village Park. It looks great, clean and quiet.

Composting issues. Unfortunately, people are putting unauthorized materials into the bins, such as plastic bags. The village is working on signage to hopefully curtail this in the future. Discussion followed touching on topics of procedures, messaging, and locking the bins. Ms. Feltoon raised the topic of compostable bags. After much discussion and "Show and Tell" of bags and buckets, it was noted by Mayor Fritz that the compostable bags are only suitable for commercial composting purposes. They will not compost in backyard composting piles nor will they compost in our community garden composting tumblers.

Moreland Hills recycled 24% of its waste last year. We tied for number two in the county. Chagrin Falls Township was number one.

To be determined. After a discussion of how to recycle strings of holiday lights and plastic landscaping pots it was decided that Mrs. Tesar would check with CSWD about dropping off lights that we might collect at Village Hall. Mr. DeWater indicated that they could be dropped off in a designated place on campus. Plastic pots may possibly be returned to Home Depot. Mrs. Neuger

will check to be sure. Mrs. Tesar will check at Lowe's greenhouse for a plastic pot drop off possibility.

UPDATES FROM THE COMMISSION CHAIR

Mrs. Tesar announced that Moreland Hills has a new recycling guide. It has been mailed out to residents.

The Gimme5Preserve Program (www.preserve.eco) for mailing in plastic tubs(#5s) is still on hold due to the pandemic. Kimble is still not collecting them.

Mrs. Tesar encouraged the members to explore the RingRecycleMe website in order to consider if we might collect 6-pack plastic ring holders and send them in them as a community project.

MISCELLANEOUS

Ms. Feltoon reported on the Community Garden. She has grown flowers and vegetables successfully. Inaugural year challenges include watering methods and the need for soil amendments. Of the 12 initial garden plots, only three are currently being maintained. Mayor Fritz reminded us that this is a trial year and we knew there would be some challenges. Ms. Feltoon reported that the service department has done their very best and should be commended for their efforts. Next year the watering situation will improve as well as the soil composition. Mr. DeWater reported that a possible watering solution for next year might be the purchase of 265-gallon containers that will be very close to the garden. Leaf humus will be added and tilled into the soil for next year. The entry gate will be repaired.

Ms. Feltoon reported that one gardener was having difficulty because of physical limitations. Mrs. Tesar suggested that perhaps one of the plots could be an adaptive gardening plot with a raised bed.

Mayor Fritz discussed the need for some aesthetic improvements to the garden and to the gas tank currently surrounded by a chain-link fence.

Mrs. Neuger asked about the possibility of rain barrels for water sourcing. Some creative solutions were discussed including the sourcing of water from the nearby creek.

ADJOURNMENT

Mr. Spencer made a motion to end the meeting at 6:22, seconded by Mr. Neuger. The motion was unanimously approved.

Respectfully submitted,

Kris Tesar, Green Commission Chair