

REGULAR COUNCIL MEETING  
February 9, 2022  
MINUTES

The Regular Council Meeting of the Village of Moreland Hills was called to order by Mayor Fritz at 7:00pm, in the Village Council Chambers.

PRESENT AT ROLL CALL: Mr. Emerman, Mr. Fish, Mr. Janke, Mrs. Kozminski-VanderHart, Mr. Richman, Mr. Spencer (present via Zoom; unable to vote)

Also Present: William Hanna, Law Director; Lt. Todd Dietzel; Ted DeWater, Service Director; Sherri Arrietta, Clerk of Council; Robin Cooper, Planning Commission Member; Kris Tesar, Green Commission Chair; Bob Norwick, Green Commission Member; Kathy Sitzwohl, Parks Commission Member; Andrew Young, Third Sun Solar

Mayor Fritz asked if anyone had any additions or corrections to last month's meeting minutes. Mr. Richman stated that on page 3, line 3 under Appointments and Confirmations, the word "be" needs to be added (...does not need to *be* present...). Also on page 5, third line down, Mrs. Kozminski-VanderHart's name needs to be fully spelled out.

Mr. Janke made a motion seconded by Mr. Fish to approve the minutes of the Organizational-Regular Council Meeting of January 5, 2022, as amended.

ROLL CALL:

AYES: Mr. Emerman, Mr. Fish, Mr. Janke, Mrs. Kozminski-VanderHart, Mr. Richman

NAYS: None

MOTION CARRIED

**Resident Comments:**

There were no residents present wishing to speak.

**Reports from the Mayor and Other Municipal Officials**

**Mayor**

Mayor Fritz welcomed everyone and stated that it is always exciting to swear in a new police officer as well as resident members of our commissions. Residents who volunteer their time to assist with Village governance is part of what makes up Moreland Hills.

Mayor Fritz stated that Council needed to make a motion for a housekeeping item since Mr. Emerman was sworn in at the end of our last meeting instead of at the beginning.

Mr. Richman made a motion seconded by Mr. Janke to ratify all of Council's actions at the January 5, 2022 Council Meeting.

ROLL CALL:

AYES: Mr. Emerman, Mr. Fish, Mr. Janke, Mrs. Kozminski-VanderHart, Mr. Richman

NAYS: None

## MOTION CARRIED

Mayor Fritz stated that Mr. Hanna would give a presentation under the miscellaneous portion of the meeting regarding the Charter Review Commission.

Lt. Dietzel and Mr. DeWater are in attendance tonight regarding the budget approval process. Mayor Fritz stated that he wanted to give Council more notice on some of the capital items that may be included in the budget. At this time, he would ask that both of them give a brief presentation on their capital budget item requests.

Mr. DeWater stated that some of the items are carryover items. The Service Department is asking for an RTV/UTV for use in the park, which costs \$20,000 and will replace their current 2008 Koboda. They are also requesting \$50,000 for a regular cab pick-up truck replacement, which is primarily used for special pick-ups; it will replace a 2010 truck. Council approved a crew cab pick-up truck last year to replace a 2008 pick-up truck; however RAM cancelled all government contracts last year. Mr. Shah put that money back into the budget but he stated that he is requesting to include it in this year's budget. Unfortunately, there are no pick-ups on any state contract, therefore when moving forward with the purchase of both pick-up trucks, the Village will have to consider local dealer bids. Mr. DeWater stated that he is also requesting the following equipment: a walk behind mower, replacing a 1995 mower; another zero-turn rider mower, replacing a 2004 mower; an equipment trailer replacing a 1994 trailer; and a dump trailer which is used every day for landscaping as well as renting out to residents for their use do dispose of bulk items for a \$150.00 fee. This use by the residents has become very popular.

Mr. DeWater stated that Service is also asking for \$15,000 for some improvements/roof replacement to the Heathermore storage building that used to be a wastewater treatment plant. Heathermore is asking that the Village make these repairs. The brick needs to be re-done on the pathway to the James A. Garfield Birth Site Park as well as the split-rail fence replacement for \$12,000 because the current fencing is in disrepair and is falling over. He stated that they are planning for \$20,000 to make some improvements to the landscaping and cul-de-sacs around the Village. Mr. DeWater stated that he is asking for \$13,000 to install a board on board privacy fence around the gas well at Forest Ridge, which would add some safety protection. The corporation signs were updated last year and so some existing Village Hall signs will need to be replaced in that same new design. He stated that the street nameplate signs need to be brought up to code and is requesting \$25,000 for that. Finally, \$14,000 is being requested for the rooftop furnace on the police department, some of that cost will come from the NOPEC NEC grant. He stated that he has also budgeted for \$2,000 to \$5,000 each for small tool replacements/tree plantings/trail repair.

At this time, Mayor Fritz asked Lt. Dietzel to address Council.

Lt. Dietzel stated that he would start with the major capital for the police department, the first one being \$40,000 for a new vehicle to replace patrol vehicle #4932 (Chevy Tahoe). The next replacement vehicle is for the unmarked detective vehicle #4951. Some manufactures are holding off on some of the bids but because the detective vehicle is not as much a specialty vehicle as a patrol vehicle is, then it should not be an issue, however, the patrol vehicle may not be available until 2023. He stated that the next items are the expense to change over miscellaneous equipment for \$21,000, police vehicle tires for \$3,000, and ballistic plate carriers for \$4500, which are the rifle rated ballistic plates that are in the vehicles currently, but they have a five-year life span and are due to be replaced this year, and increase it from 5 sets to 6

(one additional for their plain-clothes narcotics officer) and they will have a 10-year life. Lt. Dietzel stated that they are revamping some systems and want to upgrade their evidence and property tracking and have a quote right now for \$3,000 from PMI to get it up and running and then it will cost \$500 a year to support that software. He stated that the largest item next to the vehicles is the body worn cameras for \$40,000; they have received \$10,000 from the Governor's office. There is a second round for additional grant money that they can submit for as well. The video storage goes along with that and is \$8,000 a year. He stated that they have contracted with CVD to house that data and the body cameras will be purchased through them as well as they will be less expensive. Another reoccurring charge is for the flock camera video systems for \$12,500 that they received last year (\$2500 per camera times five cameras). They have already been worth it as they were instrumental in the apprehension of one of the suspects involved in the homicide of CPD Officer Bartek. The pursuit started in Orange because of the forethought and good work of one of the Orange officers who entered that license plate into the camera which then started pinging on flock cameras in North Randall, Solon, Orange and ultimately ended in Euclid. These cameras have also assisted us on some other minor crimes as well as helping someone having a diabetic episode. Mr. Emerman thanked Lt. Dietzel for sharing the benefits of the flock cameras. Mr. Richman asked if Council could have a general estimate on what Mr. DeWater and Lt. Dietzel think we can get for the sale of the vehicles being replaced as well as the five-year vehicle plan for each department. Mayor Fritz stated that they would provide that information at a later date

Mayor Fritz stated that the he and Mr. Filarski spoke today about the Road Program. We did receive \$250,000 for the repair of Chagrin Blvd. but did not receive any OPWC money so he is trying to figure out if he can fit the repair of all of Chagrin Blvd. in one construction season. Mr. DeWater and Mr. Filarski are driving the community right now to see what other road enhancements we need, which will be presented in committee next month then discussed at the Committee of the Whole before the budget presentation.

### **Appointments and Confirmations**

Mayor Fritz stated that it is always an exciting part of his job to swear in new Police Officers as it does not happen often, but when it does, they are always well-vetted candidates. He stated that we have a quality officer in Jeff Meyerhoffer to add to our ranks tonight. He welcomed Ptl. Meyerhoffer's family; wife Erin, and children Liam and Rowan. Mayor Fritz gave some background on Ptl. Meyerhoffer; he was a graduate of West Geauga High School in 2006 and shortly after that he attended Lakeland Community College where he received an Associates Degree in Advanced Sciences of Law Enforcement. He started his career early because he always knew he wanted to be a police officer. His career path took him to several part-time and full-time positions and ultimately with the Ohio State Patrol where he has served proudly for nine years. He is a very well-rounded candidate and we are excited to have him here in Moreland Hills.

At this time, Mayor Fritz swore in Ptl. Jeff Meyerhoffer.

Mayor Fritz explained that Mrs. Cooper was already confirmed as a BZA/Planning Commission member but needed to be sworn in. At this time, Mayor Fritz swore in Robin Cooper as a BZA/Planning Commission Member.

Mayor Fritz stated that he has some reappointments to make for the Green Commission and one new appointment for the Parks Commission.

Mr. Richman made a motion seconded by Mrs. Kozminski-VanderHart to confirm the re-appointment of Kris Tesar, Judy Neuger, Ron Neuger, Charlene Nevans, and Bob Norwick to the Green Commission for four-year terms each.

ROLL CALL:

AYES: Mr. Emerman, Mr. Fish, Mr. Janke, Mrs. Kozminski-VanderHart, Mr. Richman

NAYS: NONE

MOTION CARRIED

At this time, Mayor Fritz swore in the Green Commission Members who were present; Kris Tesar and Bob Norwick.

Mr. Janke made a motion seconded by Mrs. Kozminski-VanderHart to confirm the appointment of Kathy Sitzwohl to the Parks Commission for a one-year term, finishing Bill Janke's term.

ROLL CALL:

AYES: Mr. Emerman, Mr. Fish, Mr. Janke, Mrs. Kozminski-VanderHart, Mr. Richman

NAYS: NONE

MOTION CARRIED

At this time, Mayor Fritz swore in Kathy Sitzwohl as a Parks Commission Member.

### **Reports of Committees**

#### **Roads and Safety Committee**

The Roads and Safety Committee met on February 1, 2022. Mr. Fish gave a report based on the meeting minutes, which are attached. The next regularly scheduled meeting is March 1, 2022, at 8:00am.

Mr. Fish made a motion seconded by Mr. Richman to allow the Village Engineer to develop specifications and advertise for bids for the 2022 Asphalt and Pavement Maintenance Program (Road Program).

ROLL CALL:

AYES: Mr. Emerman, Mr. Fish, Mr. Janke, Mrs. Kozminski-VanderHart, Mr. Richman

NAYS: NONE

MOTION CARRIED

#### **Facilities Committee**

The Facilities Committee met on February 1, 2022. Mr. Emerman gave a report based on the meeting minutes, which are attached. The next regularly scheduled meeting is March 1, 2022, at 8:30am.

#### **BZA**

The Board of Zoning of Appeals met on February 7, 2022. Mrs. Kozminski-VanderHart gave a report based on the meeting minutes, which are attached. The next meeting is March 7, 2022 @ 6:00pm

#### **Planning Commission**

The Planning Commission met on February 7, 2022 immediately following the BZA Meeting. Mrs.

Kozminski-VanderHart gave a report based on the meeting minutes, which are attached. The next meeting is March 7, 2022 at 6:00pm, following the BZA Meeting.

**Parks Commission**

Mr. Janke gave a report based on the meeting minutes, which are attached. The next meeting is February 22, 2022 @ 6:00pm.

**BONDS, CONTRACTS, PLATS, ETC.**

**Bates/Stewart Residence**

34965 Jackson Road  
Conditional Use Certificate –  
Solar Panel Installation

Mrs. Kozminski-VanderHart went over the reasoning on why conditional use certificates were needed. When the idea of allowing solar panels first came up, they wanted to ensure that they would have an extra check on safety, and that they were accessible if there were to be an issue, etc. These requests go through an initial planning review to make sure a certain set of conditions have been met, and all those conditions had been met for this particular application and so the Planning Commission unanimously recommended to forward it to Council for approval. The representative from the solar company, Third Sun Solar, Andrew Young is in the audience if Council has any questions. Mr. Richman asked Mr. Young if it is more economical now to have solar panels than the last few years. The representative stated that he did not have the specific percentage but it is getting faster, cheaper, and better.

Mrs. Kozminski-VanderHart made a motion seconded by Mr. Janke to approve the Conditional Use Certificate at 34965 Jackson Road for solar panel installation.

ROLL CALL:

AYES: Mr. Emerman, Mr. Fish, Mr. Janke, Mrs. Kozminski-VanderHart, Mr. Richman,

NAYS: NONE

MOTION CARRIED

Mayor Fritz informed Council that both he and Mrs. Kozminski-VanderHart share the goal of removing the requirement for a conditional use certificate for solar panel installations. The Code is implemented and defined and it is in the Ohio Building Code, so it is not needed. Also, as a municipality, we should be incentivizing the installation of solar panels to the greatest degree possible and have a discussion about whether we want to allow them on the front or back; residents are going to put them in the best place that will provide the most energy. So it makes sense to start to discuss the removal of the conditional use certificate and making it be part of the Building Department process where it also goes through the Fire Department for evaluation. This will make it a more streamlined and cheaper process with much less red tape for the residents to go through. The next step is to put it on the agenda of an upcoming Planning Commission meeting and then come back to Council with some input.

Mr. Richman stated that he is very happy to hear this and would be on board with it, and in fact, was

the only Council member who voted against it at the time. Mayor Fritz stated that he wishes Mr. Richman could say that he was one of two Council members who voted against it because he went the other way, but wishes he had not. He commends Mr. Richman for his “no” vote and for his willingness to support the change now.

Mrs. Kozminski-VanderHart stated that the safety reasoning behind the conditional use certificate requirement is now imbedded in the Ohio Revised Code, whereas initially it may not have been. Therefore, now it is just redundant.

## **ORDINANCES AND RESOLUTIONS**

### **Ordinance 2021-59 (Third Reading)-Introduced by Mrs. Kozminski-VanderHart**

AN ORDINANCE AMENDING SECTION 153.02 OF THE CODIFIED ORDINANCES, “PAID HOLIDAYS,” TO MODIFY THE SCHEDULE OF PAID HOLIDAYS WHEN CHRISTMAS DAY FALLS ON SATURDAY OR MONDAY AND TO AUTHORIZE THE MAYOR TO MODIFY THAT SCHEDULE WHEN NEW YEAR’S DAY FALLS ON SATURDAY.

Mrs. Kozminski-VanderHart stated that there has been no change from the prior reading. This ordinance will allow all employees, when holidays fall on weekends, to get the same number of days off as they would when it falls on a weekday. She stated that this ordinance has been thoroughly vetted by the Law Department.

Mrs. Kozminski-VanderHart made a motion seconded by Mr. Janke to place Ordinance 2021-59 on third reading.

ROLL CALL:

AYES: Mr. Emerman, Mr. Fish, Mr. Janke, Mrs. Kozminski-VanderHart, Mr. Richman

NAYS: NONE

MOTION CARRIED

Mrs. Kozminski-VanderHart made a motion seconded by Mr. Emerman to adopt Ordinance 2022-59, to become effective at the earliest time permitted by law.

ROLL CALL:

AYES: Mr. Emerman, Mr. Fish, Mr. Janke, Mrs. Kozminski-VanderHart, Mr. Richman

NAYS: NONE

MOTION CARRIED

### **Ordinance 2021-60 (Third Reading) - Introduced by Mr. Richman**

AN ORDINANCE ENACTING NEW CHAPTER 161, “DIVERSITY AND INCLUSION COMMISSION,” OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MORELAND HILLS TO ESTABLISH THE MORELAND HILLS DIVERSITY AND INCLUSION COMMISSION AND PRESCRIBE ITS RESPONSIBILITIES AND ORGANIZATIONS, AND DECLARING AN EMERGENCY.

Mr. Richman gave the background on the evolution of the ordinance. He stated that with this ordinance

he thinks they would be able to say that Moreland Hills became the change they wanted to see in the world.

Mr. Richman made a motion seconded by Mrs. Kozminski-VanderHart to place Ordinance 2021-60 on third reading.

ROLL CALL:

AYES: Mr. Emerman, Mr. Fish, Mr. Janke, Mrs. Kozminski-VanderHart, Mr. Richman

NAYS: NONE

MOTION CARRIED

Mr. Richman made a motion seconded by Mr. Emerman for passage of Ordinance 2022-02.

ROLL CALL:

AYES: Mr. Emerman, Mr. Fish, Mr. Janke, Mrs. Kozminski-VanderHart, Mr. Richman

NAYS: NONE

MOTION CARRIED

**Ordinance 2022-06- Introduced by Mr. Emerman**

AN ORDINANCE AUTHORIZING CHANGE ORDER NO. 3 WITH UNITED SURVEY, INC. FOR THE 2020 SEWER REHABILITATION PROGRAM, AND DECLARING AN EMERGENCY.

Mr. Emerman stated that this ordinance would reconcile and close out this contract. This change order is for a decrease amount of \$15,113.96.

Mr. Emerman made a motion seconded by Mr. Richman to suspend the rules for Ordinance 2022-06

ROLL CALL:

AYES: Mr. Emerman, Mr. Fish, Mr. Janke, Mrs. Kozminski-VanderHart, Mr. Richman

NAYS: NONE

MOTION CARRIED

Mr. Emerman made a motion seconded by Mrs. Kozminski-VanderHart for passage of Ordinance 2022-06.

ROLL CALL:

AYES: Mr. Emerman, Mr. Fish, Mr. Janke, Mrs. Kozminski-VanderHart, Mr. Richman

NAYS: NONE

MOTION CARRIED

**Ordinance 2020-07 Introduced by Mr. Fish**

AN ORDINANCE AUTHORIZING PARTICIPATION IN A JOINT PROJECT WITH THE VILLAGE OF BENTLEYVILLE FOR THE MILES ROAD CULVERT C-30 REHABILITATION, AND DECLARING AN EMERGENCY.

Mr. Fish stated that this ordinance is for a project in partnership with the Village of Bentleyville, relating to a 274-foot long, 4.5 foot diameter pipe that runs under Miles Road, from Moreland Hills into Bentleyville and goes into North Fork Drive, that is in disrepair. Moreland Hills is going to pay 1/3 of the

project cost to repair it, which is \$27,000.00.

Mr. Fish made a motion seconded by Mr. Emerman to suspend the rules for Ordinance 2022-07.

ROLL CALL:

AYES: Mr. Emerman, Mr. Fish, Mr. Janke, Mrs. Kozminski-VanderHart, Mr. Richman

NAYS: NONE

MOTION CARRIED

Mr. Fish made a motion seconded by Mr. Emerman for passage of Ordinance 2022-07.

ROLL CALL:

AYES: Mr. Emerman, Mr. Fish, Mr. Janke, Mrs. Kozminski-VanderHart, Mr. Richman

NAYS: NONE

MOTION CARRIED

**Ordinance 2020-08- Introduced by Mrs. Kozminski-VanderHart**

AN ORDINANCE AUTHORIZING ALL ACTIONS NECESSARY TO ACCEPT A NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC) 2022 ENERGIZED COMMUNITY GRANT, AND DECLARING AN EMERGENCY.

Mrs. Kozminski-VanderHart stated that the Village is eligible for this grant every year since we are a NOPEC participating community. This ordinance will allow us to accept this grant money and agree to the terms, which are stated in the grant agreement. We have received this grant in 2019 for \$13,304.00, and for \$12,954.00 in 2020, which was combined to buy the generator for the Police Department. Last year we received \$9,457.00, which was escrowed and will be combined with this year's amount of \$9,436.00 to be used for the rooftop HVAC unit for the Police Department, which was discussed earlier in Mr. DeWater and Lt. Dietzel's budget presentations. Since the Village joined NOPEC in 2001, we have received a total of \$94,338.00 in grant money.

Mrs. Kozminski-VanderHart made a motion seconded by Mr. Janke to suspend the rules for Ordinance 2022-08.

ROLL CALL:

AYES: Mr. Emerman, Mr. Fish, Mr. Janke, Mrs. Kozminski-VanderHart, Mr. Richman

NAYS: NONE

MOTION CARRIED

Mrs. Kozminski-VanderHart made a motion seconded by Mr. Richman for passage of Ordinance 2022-08.

ROLL CALL:

AYES: Mr. Emerman, Mr. Fish, Mr. Janke, Mrs. Kozminski-VanderHart, Mr. Richman

NAYS: NONE

MOTION CARRIED

**Ordinance 2020-09- Introduced by Mr. Janke**

AN ORDINANCE DESIGNATING A CERTAIN INDIVIDUAL TO ATTEND CERTIFIED SUNSHINE LAW TRAINING.

Mr. Janke stated that the Ohio Revised Code requires elected government officials or their designees to attend three hours of certified Ohio Public Records and Open Meetings training (Sunshine Laws). This ordinance allows Mrs. Arrietta to be the designee for the newly elected and re-elected Council Members. Mr. Emerman advised Council that the State Auditor's Office offers this training in a number of locations throughout Northeast Ohio, free of charge, and informed them they are interesting and a good way to learn about the requirements, if anyone was interested in attending.

Mr. Janke made a motion seconded by Mr. Fish to suspend the rules for Ordinance 2022-09.

ROLL CALL:

AYES: Mr. Emerman, Mr. Fish, Mr. Janke, Mrs. Kozminski-VanderHart, Mr. Richman

NAYS: NONE

MOTION CARRIED

Mr. Janke made a motion seconded by Mr. Emerman for passage of Ordinance 2022-09.

ROLL CALL:

AYES: Mr. Emerman, Mr. Fish, Mr. Janke, Mrs. Kozminski-VanderHart, Mr. Richman

NAYS: NONE

MOTION CARRIED

**Ordinance 2020-10- Introduced by Mr. Emerman**

AN ORDINANCE PROVIDING ADDITIONAL APPROPRIATIONS, TRANSFERRING ITEMS ALREADY APPROPRIATED AND DECLARING AN EMERGENCY.

Mr. Emerman stated that there were two transfers from the General Fund; one was the normal monthly transfer to the Police Pension fund and the other was to the General Bond Retirement fund. This is for the interest and the principal for the bonds/loans that we have taken out. There was an advance from the General Fund to the Water Maintenance Repair fund. At the beginning of the year, we have to make advances because those that are tied into the sewer system pay for that through their assessments, so it gets repaid from that fund back to the General Fund once there is sufficient revenue to do so.

Mr. Emerman made a motion seconded by Mr. Fish to suspend the rules for Ordinance 2022-10.

ROLL CALL:

AYES: Mr. Emerman, Mr. Fish, Mr. Janke, Mrs. Kozminski-VanderHart, Mr. Richman

NAYS: NONE

MOTION CARRIED

Mr. Emerman made a motion seconded by Mr. Fish for passage of Ordinance 2022-10.

ROLL CALL:

AYES: Mr. Emerman, Mr. Fish, Mr. Janke, Mrs. Kozminski-VanderHart, Mr. Richman

NAYS: NONE  
MOTION CARRIED

**Miscellaneous**

Mrs. Kozminski-VanderHart passed around the Hiram House landscape plan for Council to see.

Mr. Emerman stated that he wrote up a proposal for the Student Civic Leadership program and will send it to Council. It does include suggestions from Council members that were made at the Committee of the Whole meeting. He decided to split the difference and went with 2 students; 1 on a committee that meets every month and 1 that would be on both the Diversity and Inclusion Commission (meets quarterly) and the Green Commission (meets every other month). The hours and commitment should work with most student schedules. The thought would be to have one senior and one junior and it will be set which committees they serve on each year. Mayor Fritz thanked Mr. Emerman for his continued work on this and stated that he supports his efforts. He stated that once this takes off, he feels it will be a good feather in our caps.

**-Charter Review Commission Overview – Mr. Hanna**

Article XI of the Moreland Hills Charter provides that in January 1998 and every 6 years thereafter or sooner if deemed necessary by the Mayor and Council, there is to be appointed nine (9) electors of the Village, not holding elected office, subject to the confirmation by the affirmative vote of Council. The Mayor appoints three (3) members, and each member of Council appoints one (1) member of the Charter Review Commission.

The Village's Charter is the Village's Constitution. It is not something that Council can adopt or amend by itself; it can only be done by the electors of the Village. The Charter Review Commission should know that while this regular opportunity to review the Charter exists, it does not mean that changes *need* to be made. These meetings are open, public meetings.

The process to form or amend local constitutions is discussed under Ohio's Constitution. There is a regular, reoccurring review process built into our constitution (Charter) which requires the Village to appoint electors to sit down, look at the Charter, and determine whether there have been problems or difficulties that have been posed by the current Charter. Council members can also provide the Commission with any changes/issues that they would like the Charter Review Commission to look into, discuss and consider. Council can even attend a meeting to discuss these particular issues, if the Commission wishes. Council Members were asked to send any recommendations ahead of time to the Clerk of Council who can prepare them in one document to provide to the Commission at their first meeting.

After reviewing and discussing all potential changes, the Charter Review Commission can recommend to Council, in report form, any changes (proposed amendments) that they feel should be appropriately made to the Charter.

Council can then send those proposed amendments to the Board of Elections to go before the Village's voters, which does involve some timing issues. Council only moves forward with any of the proposed amendments that they feel are appropriate; they do not have to send all/any proposed amendments to the voters.

Regarding the timing issue, it relates to both the Charter Review and the Charter Amendment(s).

- **Charter Review Commission:** The Village Charter states that the Charter Review Commission has 5 months, after they are appointed, to review and make their recommendations to Council. If the resolution to appoint the Charter Review Members is passed at the March 9 Council meeting, then the 5 month time frame would expire on August 9, 2022.
- **Charter Amendments:** The proposed amendment(s) have to be made to the Board of Elections 60 days in advance, and not more than 120 days in advance, of the November 2022 election.

**60 days prior to November 1<sup>st</sup> = September 2<sup>nd</sup>**

**120 days prior to November 1<sup>st</sup> = July 4<sup>th</sup>**

So, within the July 4<sup>th</sup> to September 2<sup>nd</sup> window, Council would need to pass legislation if there are amendments that have been recommended to Council that Council wants to send on to the Board of Elections (August 10<sup>th</sup> Council Meeting at the latest).

Mayor Fritz advised Council to bring their Charter Review Members to next month's Council meeting so they can be sworn in after the resolution is passed.

Mr. Richman made a motion seconded by Mrs. Kozminski-VanderHart to adjourn the Regular Council Meeting at 8:41pm.

ROLL CALL:

AYES: Mr. Emerman, Mr. Fish, Mr. Janke, Mrs. Kozminski-VanderHart, Mr. Richman

NAYS: NONE

MOTION CARRIED

The meeting was adjourned at 8:41pm.

Attest:

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Sherri Arrietta, Clerk of Council

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Ethan Spencer, Council President