

ORGANIZATIONAL-REGULAR COUNCIL MEETING  
January 3, 2018  
MINUTES

The Organizational-Regular Council Meeting of the Village of Moreland Hills was called to order by Mayor Renda at 7:00pm, in the Village Council Chambers.

PRESENT AT ROLL CALL: Mr. Buczek, Mr. Fritz, Mr. Richman, Mr. Stanard, Ms. Sturgis

Also Present: Aimee Lane, Law Director, Sherri Arrietta, Clerk of Council

At this time, Mayor Renda swore in Councilman Paul Stanard and Councilwoman Monica Sturgis.

Mr. Buczek made a motion seconded by Mr. Stanard to approve the minutes of the Regular Council Meeting of December 13, 2017.

ROLL CALL:

AYES: Mr. Buczek, Mr. Fritz, Mr. Richman, Mr. Stanard, Ms. Sturgis

NAYS: None

MOTION CARRIED

**Resident Comments**

There were no residents present wishing to comment.

**Reports from the Mayor and Other Municipal Officials**

**Mayor**

None

**Appointments and Confirmations**

Mayor Renda explained that the two Council members of the Planning Commission are from different election cycles. Mr. Buczek has one year left on his Planning Commission term and Mr. Stanard's term is up. Tonight, a Council member from the 2017 election cycle has to be appointed to the Planning Commission for a two-year term, which would be either Mr. Stanard or Ms. Sturgis. One of the two Planning Commission members will need to be appointed as the Chair, and a Council President needs to be appointed tonight as well.

Mayor Renda asked for a nomination for Council President for 2018.

Mr. Stanard nominated Mr. Fritz to continue as Council President for 2018. He stated that Mr. Fritz has done a superlative job and his communication was very strong with both the Mayor and members of Council. His communication was timely, appropriate, and he was never neglectful of issues and dealt with them effectively. Mr. Fritz gave a strong performance as Council President in 2017 and he would like him to do so again.

There being no other nominations, Mayor Renda declared nominations closed.

Mayor Renda stated that the nomination on the floor is for Mr. Fritz to serve as Council President for 2018.

ROLL CALL:

AYES: Mr. Buczek, Mr. Fritz, Mr. Richman, Mr. Stanard, Ms. Sturgis

NAYS: NONE

MOTION CARRIED

Mayor Renda asked for a nomination for a Council member from the 2017 election cycle to serve on the Planning Commission for a two-year term.

Mr. Buczek nominated Mr. Stanard to serve on the Planning Commission for a two-year term. He stated that he has spent a lot of time with the Moreland Commons project and it would be beneficial for him to continue doing such a great job. Mr. Fritz concurred with Mr. Buczek and stated that there was a great deal of work done last year with a lot of effort put into it. He stated that he expects that there will be more work this year as the project takes shape. He feels Mr. Stanard should be commended on the work he has done, as well as Mr. Buczek. Council concurred.

There being no other nominations, Mayor Renda declared nominations closed.

Mayor Renda stated that the nomination on the floor is for Mr. Stanard to serve as on the Planning Commission for a two-year term.

ROLL CALL:

AYES: Mr. Buczek, Mr. Fritz, Mr. Richman, Mr. Stanard, Ms. Sturgis

NAYS: NONE

MOTION CARRIED

Mayor Renda asked for a nomination for the Planning Commission Chair.

Mayor Renda stated that she wanted to weigh in on this first. She stated that given where they are in the process of getting the Moreland Commons project situated and given the great job that Mr. Stanard has done, she is asked that Council consider reappointing him as Chair.

Mr. Buczek nominated Mr. Stanard to continue to serve as the Planning Commission Chair for 2018.

There being no other nominations, Mayor Renda declared nominations closed.

Mayor Renda stated that the nomination on the floor is for Mr. Stanard to continue to serve as the Planning Commission Chair for 2018.

ROLL CALL:

AYES: Mr. Buczek, Mr. Fritz, Mr. Richman, Mr. Stanard, Ms. Sturgis

NAYS: NONE

MOTION CARRIED

Mayor Renda thanked Council for their thoughtful comments and for being thoughtful about choosing their leadership.

### **Schedule of Council Meetings**

Mayor Renda asked Council if the second Wednesday of the month at 7:00pm still worked for everyone to hold the Council Meetings. All members concurred. She asked if they wanted to change the Planning Commission Meeting dates, which are currently held on the first Monday of the month at 6:00pm. All members agreed to keep the meeting date and time the same. Mr. Stanard asked if those dates and times still work okay for the staff. Mayor Renda stated that it does, however, it gets a little difficult for Ms. Dean on the weeks when Planning Commission is Monday and Council is Wednesday, as far as typing meeting minutes, but it has been working out fine; she has not complained at all. Mayor Renda stated the Committee of the Whole Meetings meet on the first Wednesday of month at 7:00pm, however this year, the first Wednesday in July falls on July 4, and therefore it will probably be cancelled.

Mr. Buczek make a motion seconded by Mr. Richman to keep the same meeting dates and times for the Council Meetings, Committee of the Whole Meetings, and the Planning Commission Meetings.

ROLL CALL:

AYES: Mr. Buczek, Mr. Fritz, Mr. Richman, Mr. Stanard, Ms. Sturgis

NAYS: NONE

MOTION CARRIED

### **Committee Structure/Schedule Meetings for 2018**

Mr. Fritz assigned the following: Facilities Committee - Mr. Richman as Chair and the new Councilperson as a member; Roads and Safety - Mr. Fritz as Chair and Ms. Sturgis as a member.

All members were in agreement with their committee assignments.

Mr. Fritz asked Council if they still preferred to have the Committee meetings on the same dates and times. Council was in agreement to keep the same meeting day; the Tuesday following the Planning Commission Meetings. Both Ms. Sturgis and Mr. Richman asked for the meeting times to be switched so that Roads & Safety will now meet at 7:30am and Facilities will meet at 8:00am. Council was in agreement to keep the meeting days the same and with the meeting time change.

### **Reports of Committees**

None

### **ORDINANCES AND RESOLUTIONS**

#### **Ordinance 2018-01-Introduced by Ms. Sturgis**

AN ORDINANCE FIXING THE COMPENSATION OF VARIOUS OFFICERS AND EMPLOYEES OF THE VILLAGE OF MORELAND HILLS AND DECLARING AN EMERGENCY.

Ms. Sturgis stated that this ordinance was reviewed at Committee of the Whole and it comes with a recommendation to increase the payments of some officers and individuals in the Service Department.

Ms. Sturgis made a motion seconded by Mr. Buczek to suspend the rules for Ordinance 2018-01.

ROLL CALL:

AYES: Mr. Buczek, Mr. Fritz, Mr. Richman, Mr. Stanard, Ms. Sturgis

NAYS: None

MOTION CARRIED

Ms. Sturgis made a motion seconded by Mr. Buczek for passage of Ordinance 2018-01.

Mayor Renda informed Council that it was decided that the Assistant to the Treasurer, Mrs. Bossart, will get a 5% increase. She stated that it was also brought to her attention that the Service Assistant, Mrs. Murfello, has taken on a lot of new responsibility, especially in terms of landscaping, holiday decorating, etc., therefore it was suggested that she get a 3% raise. Council was in agreement with both increases.

ROLL CALL:

AYES: Mr. Buczek, Mr. Fritz, Mr. Richman, Mr. Stanard, Ms. Sturgis

NAYS: None

MOTION CARRIED

### **Miscellaneous Business**

Mayor Renda stated eleven resumes have been received from residents who are interested in becoming a Council member. She stated that dates and times need to be set in order to schedule interviews. Mr. Buczek will be out of town mid-way through the month and will not be back until February; therefore she suggested that they schedule the interviews for the week of the January 22 and the week of January 29. She stated that if they were to start the interviews earlier, it would not be fair to have Mr. Buczek at some of the interviews and not at the others. Mayor Renda also suggested having three interviews an evening for three evenings, and two interviews for one evening, requiring a total four different days in that time period. It was decided to begin the interviews at 7:00pm.

After much discussion, it was decided to hold the interviews on Monday, January 22, Tuesday, January 23, and Thursday, January 25, with Monday, January 29 as an option if one of the applicants could not make the initial three dates. It was decided to schedule four interviews the first night, three interviews on the second night, and four on the last night.

Mayor Renda explained that at the end of the process, they want to be able to inform the person who was chosen, and the ones that were not, as soon as possible, so that the new Council Member has time to prepare a little bit before being appointed at the February meeting. Mayor Renda stated that Mrs. Arrietta will get the interviews scheduled and provide the schedule to Council as soon as possible.

Ms. Sturgis made a motion seconded by Mr. Richman to approve a 2% salary increase for 2018 for Village employees.

ROLL CALL:

AYES: Mr. Buczek, Mr. Fritz, Mr. Richman, Mr. Stanard, Ms. Sturgis

NAYS: None

MOTION CARRIED

**Miscellaneous Business**

Mr. Fritz thanked Council for all the compliments regarding his first year as Council President. He stated that he feels that meeting with the Mayor, sharing information, and hearing feedback is important. While Council and administration did a lot of great work in 2017 (Community Meetings, Fight Like a Girl, Kids Fishing Day, Council's work at Committees, etc.) he would suggest that in 2018 they work on communicating a little better. He stated that perhaps it is because of technology issues or the fact that they have to adhere to the Sunshine Laws, which may cause some of them to be hesitant to respond to emails. Mr. Fritz asked Mrs. Lane if it is appropriate for him to send out a group email to all of Council, sharing information that will be used at upcoming meetings only, not as a venue for discussion and if it is appropriate for Council members to reach out to him individually with any questions or concerns. Mrs. Lane confirmed that both of those examples would be appropriate. She stated that when there is dialogue back and forth through the emails, is where you run into issues because it would be perceived as deliberations outside a public meeting.

Mr. Fritz reiterated to Council to reach out to him anytime with any questions or concerns. He stated that he has had Council members reach out throughout the year, which has been an added benefit because he can address their concerns/suggestions with the Mayor. Ms. Sturgis stated that she feels like responding to an informational email is not required especially since everyone does have other responsibilities. If an action is needed, then it makes sense to respond. Mr. Fritz stated that he understands that, however, he does request acknowledgment when he sends out ordinance assignments prior to a meeting, so that he knows that everyone has received them and will be prepared for the meeting. He stated that there have been times where several days pass without him receiving any communication back and to Ms. Sturgis' point, he stated that being a Councilperson is a job too and with that comes responsibilities. Mayor Renda stated that it is nice to hear "got it" or a simple "k" just to know that the message was received.

It was suggested to use the "read receipt" feature for confirmation that the email was received, which would not necessarily require an email response from the recipient.

Mayor Renda said that she is excited that they will all be together again in 2018 as she enjoys working with everyone. She is excited to have a new Council member as well. She is grateful that Council chose their leadership wisely and stated that she and Mr. Fritz have a great working relationship; they get together every six weeks to discuss what is going on. She also stated that Mr. Stanard does a really great job with the Planning Commission. Mayor Renda stated that she is looking forward to 2018 and feels that it will be a great year.

Mr. Buczek made a motion seconded by Mr. Richman to adjourn the Organizational-Regular Council Meeting at 7:55pm.

ROLL CALL:

AYES: Mr. Buczek, Mr. Fritz, Mr. Richman, Mr. Stanard, Ms. Sturgis

NAYS: None

MOTION CARRIED

The meeting was adjourned at 7:55pm.

Attest:

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Sherri Arrietta, Clerk of Council

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Dan Fritz, Council President