

Village of Moreland Hills
Facilities Committee Meeting Minutes
March 3, 2020

Call to Order: Meeting was called to order at 8:44 AM.

Quorum: The following members of the Facilities Committee were present: Councilman David Emerman, Chair; Mayor Dan Fritz; and Service Director Ted DeWater.

Minutes of Previous Meeting: A motion was made by Mayor Dan Fritz seconded by Service Director Ted DeWater for approval of the January meeting minutes. The motion passed unanimously. A motion was made by Mayor Dan Fritz seconded by Service Director Ted DeWater for approval of the December meeting minutes. The motion passed unanimously.

Building Maintenance

- 1) Police Generator Replacement: Mr. DeWater reported that CAT gave the service department the prebuild sheet for the emergency generator. The generator is scheduled to be delivered June 14 and will be installed by Harrington Electric.

Utilities

- 1) Plant and Pump Station Updates: Mr. DeWater reported that the plants and pumps are operating as designed. The service department replaced a battery at the Winterberry station. There was discussion of touring the plants and pumps after future Facilities Committee meetings, targeting one or two stations each tour.

- 2) Sewer Lateral Installation: Mr. DeWater reported that there was a preconstruction meeting with the contractor on the sewer lateral installation project. The scheduled start date for the project is March 16. Letters will go out to the property owners affected by the project. To ensure each property receives notice, the letters prompt a response from those residents. The contractor will perform pre and post construction videos at each property to ensure that the work does not cause any damage to the properties. There was then discussion about other outreach efforts to the property owners. Mayor Fritz was confident that between the letters and personal conversations, all property owners will be aware of the project before construction starts.

- 3) Pump Station Emergency Pump: Mr. DeWater reported that the Village received quotes for the emergency pump. A CAT engine without silencing would cost \$30,019. A CAT pump with silencing would cost \$44,290. The committee recommended purchasing the unit with silencing to minimize disruption to residents when the unit is operating.

Parks and Green Space

- 1) Forest Ridge Trail Updates:
Mr. DeWater reported that the Village is still cutting up fallen trees that are on the paths. Some leaning trees that are off the paths will be taken down by the service department this summer.

2) Forest Ridge Pavilion:

Mr. DeWater reported that the pavilion will be discussed in greater detail at the Parks Commission meeting. At this point, however, the Parks Commission is planning to recommend a wooden structure for the Pavilion.

3) House on the Hill Demolition Report

Mr. DeWater reported that the Village received bids on the House on the Hill Demolition. The lowest and best bid was CJ Contractors at \$29,295. The Facilities Committee recommended awarding the contract to CJ Contractors. The work would begin at the end of May 2020 and should be completed within a few days.

There was discussion about maintaining a safe worksite during the construction, such as posting signs and potentially having a temporary fence if necessary. Because of the scope of the project and the speed at which the work would be done, safety concerns should be easily addressed by contractor. There was also discussion about making sure the demolition work did not interfere with the police fishing day.

Misc.

Adjournment: The meeting adjourned at 9:10 AM

Next Meeting: March 24, 2020 @ 8:30 a.m.