

Village of Moreland Hills
Facilities Committee Meeting Minutes

June 1, 2021

Virtual Meeting

Call to order: The meeting was called to order at 9:00am

Establish Quorum: The following members of the facilities committee were present: Councilman David Emerman; Mayor Dan Fritz; Service Director Ted DeWater; Village Engineer Jeff Filarski; Councilwoman Monica Sturgis

Minutes of Previous Meeting:

A motion was made by Councilwoman Sturgis seconded by Mr. DeWater to approve the May meeting minutes. The motion passed unanimously.

Resident Concerns: No residents made any comments.

Building maintenance:

Mr. DeWater reported that the service department is working with Mayor Fritz to address a few small items at the village campus, including shutters and lighting.

Utilities

1) Plant & Pump Station updates

Mr. DeWater provided a written report on the status of the plant and pump stations. He also reported that Council may soon see some funding requests for pump maintenance that is coming due.

Mr. Fritz reported that the village received some resident concerns related to the appearance of panel controls at the Winterberry pump station. The service department reported that it will be planting vegetation to block the view of the panels. Grass will be planted rather than trees because the service department needs access to the panels.

Parks and Greenspace

1) Forest Ridge Pavilion; Bid opening.

Mr. Filarski reported that the Village opened bids for the Pavilion Project. The lowest and best bid for the Pavilion Project was Pinnacle Construction Group at \$197,570. The costs provided for the alternate bid item (stone wrapping the columns) was \$4,700 per column. The Village Engineer recommends that we do not include that bid item as part of the project. The Mayor agreed that the cost of wrapping the stones was cost prohibitive at this point. The lowest and best bid for the site work project around the pavilion was Carron Asphalt Paving at \$71,591. Mr. Filarski and Mr. Shah stated that the total of the two contracts came in about \$30K over the estimate and budget. Mr. Shah stated that there is enough room in the Village Budget to accommodate the project costs.

Miscellaneous Business and updates

1) Corporation Sign Replacement- Update

Mayor Fritz shared a preliminary design for the corporate sign replacement and stated that they are still working through some minor changes to colors and some other fine tuning.

2) Future Sewer Assessment Discussion

There was a discussion about the Capital vs Maintenance Sewer Assessment. The committee discussed whether if we raise the maintenance assessment, should we offset that increase by lowering the capital assessment. Mr. Shah reported that the assessments are two separate assessments. Mr. Shah gave a history of the assessments and stated that at various times the assessments had been raised and lowered. Currently the assessments bring in: \$190K/yr for maintenance and \$100K/yr for capital. The current balance in the maintenance fund is \$58K, which is enough to complete all the items we have planned this year. The current balance in the capital account is \$1.3M.

Mr. Shah stated that during the next budget cycle we should evaluate the maintenance account and try to bring the balance back up. Mr. Shah stated that changes to the assessments can be made by council during the budget process.

Mr. Emerman stated that over the next six months we should evaluate whether we need to raise the maintenance assessment and if we do should we offset that by lowering the capital assessment. Mr. Filarski stated that he has not yet, but will, evaluate future needs of the capital and maintenance funds and make a recommendation. Mayor Fritz cautioned lowering an assessment if we expect that it would need to be raised again in the short term, and that we should not do adjustments to the assessments too often. Mayor Fritz stated, and Councilman Emerman agreed, that we should gather more information and continue tracking this issue.

Adjournment:

Meeting was adjourned 9:40 am.

Next meeting: July 6, 2021