

**ORDINANCE NO.: 2020-48**

**INTRODUCED BY: Mrs. Kozminski-VanderHart**

**AN ORDINANCE AMENDING CHAPTER 157, "PARKS COMMISSION" OF THE ADMINISTRATIVE CODE, AND DECLARING AN EMERGENCY.**

**WHEREAS**, this Council on April 15, 2009 adopted Ordinance No. 2009-40 creating a new Chapter 157 of the Codified Ordinance of the Village of Moreland Hills to create a Parks Commission of the Village of Moreland Hills to ensure that the fragile natural resources within the Village are preserved and protected by Village government, and

**WHEREAS**, this Council on November 13, 2019 adopted Ordinance No. 2019-60 amending Chapter 157 to modify the number of members of the Parks Commission and the length of their terms; and

**WHEREAS**, this Council desires to amend its Chapter 157 of the Codified Ordinances of the Village of Moreland Hills, as amended, to designate that the Parks Commission Chair, or his or her designee, shall serve as secretary for the Parks Commission and shall take minutes and distribute them to the Clerk of Council in a timely manner and shall perform such duties as may from time to time be determined by the Parks Commission.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MORELAND HILLS, CUYAHOGA COUNTY, STATE OF OHIO, THAT:**

**Section 1:** That Chapter 157, "Parks Commission" of the Administrative Code, of the Codified Ordinances of the Village of Moreland Hills be amended to read as follows:

**"CHAPTER 157  
PARKS COMMISSION**

**157.01 ESTABLISHMENT.**

A Parks Commission of the Village of Moreland Hills is hereby established and charged with the responsibility to ensure that the fragile natural resources within the Village are preserved and protected by Village government.

**157.02 DUTIES AND FUNCTIONS.**

Members of the Parks Commission shall make recommendations to Council on issues of policy, layout, acquisition, and general operation of properties within the Village of Moreland Hills' land bank or defined park system. Parks Commission members shall also consider other environmental issues as may be introduced by the Mayor. Members of the Parks Commission shall have no legislative authority and are responsible only for making recommendations to Council.

**157.03 MEMBERS; TERM.**

The Parks Commission shall be comprised of the Mayor, one member of Council, one Service employee, eight electors of the Village, not holding other municipal office, and a member of the Moreland Hills Historical Society, who has the right to attend and participate at all meetings of the Commission, but shall have no voting powers. The Members of the Parks Commission shall be appointed by the Mayor and confirmed by Council.

The Council representative shall serve a four-year term. The eight electors of the Village shall serve four-year terms. At the Mayor's request and with approval from Village Council, a community member may serve an additional term up to a total of two consecutive terms. A vacancy occurring during the term of any member of the Parks Commission shall be filled for the unexpired term in the manner authorized for the original appointment.

**157.04 COMPENSATION.**

Members of the Parks Commission shall serve without compensation.

**157.05 ORGANIZATION.**

During the regular meeting held in January of each calendar year, the Parks Commission shall elect a chair who shall be an elector of the Village. The Chair shall preside at all Parks Commission meetings. The ~~Clerk of Council~~ **Chair, or his or her designee**, shall serve as ~~s~~Secretary for the Parks Commission and shall take minutes and ~~distribute~~ **forward** them to the ~~Parks Commission and to Council~~ **Clerk of Council** in a timely manner. The ~~s~~Secretary shall perform such duties as may from time to time be determined by the Parks Commission.

**157.06 MEETINGS.**

(a) The Parks Commission shall hold meetings as may be called by the Chair or upon the request of the Mayor, the Council representative, or at least two members of the Parks Commission. A majority of the members shall be a quorum to do business. The Parks Commission shall meet not less than four times each year. The Parks Commission shall keep records of its proceedings and shall issue an annual report of its activities to Council.

(b) The Clerk of Council shall distribute the meeting agenda to members of the Parks Commission at least twenty-four (24) hours prior to the scheduled meeting. The Clerk of Council shall notify the media and other persons requesting notice in writing of Parks Commission meetings in accordance with the Ohio Sunshine Laws. In any matters or proceedings not covered by the foregoing rules and not governed by law or other ordinances, the proceedings shall be governed by Robert's Rules of Order."

**Section 2:** The actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings held in compliance with all legal requirements.

**Section 3:** This Ordinance is hereby declared to be an emergency measure, necessary for the immediate preservation of the public peace, health and safety of the residents of the Village and for the further reason that it is necessary to have the Chair, or his or her designee, serve as secretary for the Parks Commission.

WHEREFORE, this Ordinance shall take effect and be in force immediately upon its passage and approval by the Mayor.



MAYOR

PASSED: August 5, 2020

ATTEST:



CLERK